



Notice of meeting of

Executive

To:	Councillors Steve Galloway (Chair), Sue Galloway, Jamieson-Ball, Macdonald, Orrell, Reid, Runciman, Sunderland and Waller
Date:	Tuesday, 10 October 2006
Time:	2.00 pm
Venue:	Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday 9 October 2006, if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday, 12 October, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interest they may have in the business on this agenda.

2. Exclusion of the Press and Public

To consider excluding the press and public from the meeting during consideration of Annexes A and B to agenda item 6 (Accommodation Project - Update), Annexes A and B to agenda item 8 (Capital Programme – Monitor One), Annex 2 to agenda item 10 (2 High Petergate, York) and Annex 2 to agenda item 11 (3-4 Patrick Pool, York) on the grounds that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

3. Minutes (Pages 1 - 4)

To approve and sign the minutes of the Executive meeting held on 26 September 2006.

4. Public Participation

At this point in the meeting, members of the public who registered their wish to speak regarding an item on the agenda or an issue within the Executive's remit can do so. The deadline for registering is **10:00 am on Monday 9 October 2006**.

5. Executive Forward Plan (Pages 5 - 6)

To receive an update on those items which are currently listed on the Executive Forward Plan.

6. Accommodation Project - Update (Pages 7 - 24)

This report provides a progress update of the Council's corporate accommodation project. It includes the targets and achievements for Stage 1, details of the sale and leaseback of St Leonard's Place and 2 – 4 Museum Street, the revised timetable for the completion of the project, targets for the next stage and the top ten risks. It also seeks Members agreement to a revised financial model for the delivery of the project.

7. First Performance and Financial Monitor - 2006/07 (Pages 25 - 92)

This report provides details of the headline performance issue from the performance monitor session on the 27 September 2006. It also builds on this to present the latest projection of the Council's revenue income and expenditure for the current year.

8. Capital Programme - Monitor One (Pages 93 - 118)

This report informs Members of the likely outturn position of the 2006/07 Capital Programme based on the spend profile and information to August 2005, as reported to Executive Member with Advisory Panel (EMAP) meetings for each Department.

9. York Neighbourhoods Pride (Pages 119 - 132)

This report provides a summary of the work undertaken as part of the Council's York Pride initiative, launched in September 2003. The report details the proposed development of the next phase of this initiative titled 'York Neighbourhoods Pride' and seeks approval for implementing the actions.

10. 2 High Petergate, York (Pages 133 - 140)

This report seeks approval for the sale of the freehold interest in 2 High Petergate, York.

11. 3 - 4 Patrick Pool, York (Pages 141 - 148)

This report seeks approval for the sale of the freehold of 3 – 4 Patrick Pool, York.

12. Foss Islands Road - Closure of Entrance to Majestic Wine Premises (Pages 149 - 156)

This report advises Members of a serious delay in the delivery of the major redevelopment of the Foss Islands area and seeks approval to make an Order under Section 124 of the Highways Act 1980, closing one of the two entrances to premises occupied by Majestic Wine, situated off Foss Islands Road.

13. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Fiona Young

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

City of York Council

Committee Minutes

MEETING

Executive

DATE

26 September 2006

PRESENT

Councillors Steve Galloway (Chair), Sue Galloway, Jamieson-Ball, Macdonald, Orrell, Reid, Runciman, Sunderland and Waller

68. Declarations of Interest

The chair invited Members to declare at this point any personal or prejudicial interests they might have in the business on the agenda. There were no interests declared.

69. Minutes

RESOLVED: That the minutes of the Executive meeting held on 12 September 2006 be approved and signed by the Chair as a correct record.

70. Public Participation

It was reported that there were no registrations to speak at the meeting under the Council's Public Participation Scheme

With the permission of the Chair, Councillor D'Agorne addressed the meeting in relation to items 8 & 9 on the agenda. He expressed his concern that the report did not entirely respond to the original motion and that it did not refer to the Quality contract. He urged the Executive to defer the items for a further officer report to include analysis of the advantages and disadvantages of Quality Contracts and include information on decision making re failing contracts.

71. Executive Forward Plan

Members received and noted an updated list of items currently scheduled on the Executive Forward Plan.

72. Minutes of Economic Development Partnership Board & Local Development Framework Working Group

Members received the draft minutes of the meeting of the Economic Development Partnership Board on 20 June 2006, and the minutes of the meeting of the Local Development Framework Working Group held on 31 July 2006 and the draft minutes of the meeting of the Local Development Framework Working Group held on 24 August 2006.

RESOLVED: That the draft minutes of the meeting of the Economic Development Partnership Board held on 20 June 2006, the minutes of the meeting of the Local Development Framework Working Group held on 31 July 2006 and the draft minutes of the meeting of the Local Development Framework Working Group held on 24 August 2006 be noted and the recommendations therein be agreed.

REASON: In line with constitutional requirements

73. Transfer of the Freedom of Entry to the City

Members considered a report which sought to transfer the Freedom of Entry to the City to the newly formed Yorkshire Regiment. The report provided information on the formation of the regiment and gave details of a letter received by the Lord Mayor, in which the Regimental Secretary had requested that the transfer take place to continue the tradition and historic link with the City.

RESOLVED: That the Freedom of Entry to the City be transferred to the new Yorkshire Regiment.

REASON: To uphold tradition and continue to foster links with the former battalions

74. Yorkshire Play

Members considered a report asking the Executive to agree to the participation of the Council in a Company Limited by Guarantee to be known as Yorkshire Play, which would promote and support the provision of quality play environments and the development of a qualified workforce across Yorkshire and the Humber.

The report informed Members of the Company's intention to seek charitable status in order to attract a wider range of appropriate funding opportunities and detailed how it intended to benefit the inhabitants of the Yorkshire and Humber region.

It was noted that through participation the Council would have a strong influence on the direction Yorkshire Play took and the types of projects it became involved with, and the report asked the Executive to nominate an officer to be a Director.

RESOLVED: That the Council would participate in the Company Limited by Guarantee known as Yorkshire Play by becoming a member of the Company, and would nominate a relevant officer as a Director in due course.

REASON: To state the council's commitment to the Company and in order to benefit from its objectives.

75. Bus Service Fares (First York)

Members considered a report detailing the fares charged on bus services provided in the City by First York Ltd in response to a motion by Cllr D'Agorne at Full Council in which he raised concern about the significant fare increases since 1 January 2006.

Members noted the comments made earlier by Cllr D'Agorne and his request that the item be deferred until a further officer report could be presented which responded to the motion as a whole.

It was also noted that the report did not refer to Quality Contracts and therefore it was agreed that the amended report should also include analysis of their advantages and disadvantages.

RESOLVED: That the item be deferred until a more extensive officer report could be produced.

REASON: To allow the Executive to make an informed decision.

76. Full Council Motion - ftr Concerns

Members considered a report published in response to a motion at Full Council on 29 June 2006, concerning the partnership agreement between City of York Council and First York with regard to the ftr.

Members expressed concern about the difficulties with purchasing tickets for the ftr which had been highly publicised, and the negative impact that would have had on the level of use.

It was noted that First York expected to see radical improvement in that area with the introduction of on street ticketing machines allowing passengers to purchase tickets using cash, together with a wider range of tickets tailored to suit individual needs. First were also committed to introducing a mobile phone 'M' barcode ticket which would be heavily promoted amongst the student community.

In addition, Members of the Executive stated that they believed First must make significant changes to the ticketing systems for the ftr service and as such, they looked forward to receiving reports on major improvements in customer satisfaction with this aspect of the service before the end of the year.

RESOLVED: That (i) the report and the results of the ongoing discussions between the Council and First over ticketing arrangements on the ftr service be noted; and

(ii) further progress updates be received on any improvements to the ticketing systems introduced by First and on customer satisfaction levels, as set out above.

REASON: In line with constitutional requirements to report back from Council.

77. York's Local Area Agreement (LAA) - First Draft

Members considered a report that outlined York's progress in developing its Local Area Agreement (LAA) for 2007-2010.

Members commented that the final document should be produced in a simple format with sharper indicators to ensure it was suitable for public consumption as well as being clear and focused for presentation to the Government.

It was noted that the draft LAA had been praised by Government Office as being one of the best in the region and Members thanked officers for all their hard work.

RESOLVED: That the first draft of the LAA be endorsed for submission to GOYH by end of September 2006, and that the presentation of the final document be improved as stated above, prior to the submission to Government Office .

REASON: To inform the decision of the LSP Board, to support the submission of the first draft of the LAA to GOYH and to ensure that the final draft meets the expectations of the Executive.

Councillor S F Galloway, Chair
[The meeting started at 2.00 pm and finished at 3.05 pm].

Executive Meeting 10 October 2006

EXECUTIVE FORWARD PLAN

Table 1: Other items scheduled on the Forward Plan which should have been submitted to this week's meeting

Report	Author	Current Position	Likely Revised Date
Progress Report on IT Strategy 2002-2007	Tracey Carter	Deferred for further work following consideration by Corporate Management Team	24/10/06
Report to those charged with Governance	Liz Ackroyd	Considered by the Special Audit & Governance Committee on 25/09/06	N/a

Table 2: Items scheduled on the Forward Plan for the Executive Meeting on 24 October 2006

Report	Author	Current Position	Likely Revised Date
Monk Bar Garage – Future Use of Site	John Urwin	On schedule	N/a
Parking Review	Peter Evely	Deferred from 26/9/06	N/a
Corporate Asset Management Plan	John Reid	Deferred from 26/9/06	N/a
Cycle Storage Facility at Lendal Bridge	Julie Hurley	On schedule	N/a
Health & Safety Resources	Stephen Forrest	Deferred from 12/9/06	N/a
Pothole Report	Damon Copperthwaite	Deferred from 26/9/06	N/a
Response to Recommendations of Scrutiny Board - Sustainable Street Lighting	Paul Thackray	Deferred from 26/9/06	N/a
Leisure Facilities Strategy	Neil Hindhaugh	On schedule	N/a
Recycling and Reuse	Ruth Sherratt	On schedule	N/a
Reducing Carbon Emissions from York's Public and Private Sector Housing Scrutiny Report	Ruth Sherratt	On schedule	N/a

Progress Report on IT Strategy 2002-2007	Tracey Carter	Deferred from 10/10/06	N/a
IT Development Plan 2007/2008	Tracey Carter	To be brought forward from 21/11/06 under urgency procedures, to feed into the budget process at an earlier stage	N/a

<i>Table 3: Items scheduled on the Forward Plan for the Executive Meeting on 7 November 2006</i>			
Report	Author	Current Position	Likely Revised Date
Planning Guidance and Sustainable Development	Ruth Sherratt	On schedule	N/a



Meeting of the Executive

10th October 2006

Report of the Director of Resources

Accommodation Project - Update

Summary

1. This report provides a progress update of the council's corporate accommodation project. It includes the targets and achievements for stage 1 (April to August 2006) details of the sale and leaseback of St Leonard's Place and 2-4 Museum Street, the revised timetable for the completion of the project, targets for the next stage and the top ten risks. It also seeks members' agreement to a revised financial model for the delivery of the project.

Background

2. At the Executive meeting on 22nd November 2005, Members approved the overall business case to rationalise the council's administrative accommodation portfolio and to provide a new city centre administrative headquarters, incorporating a one stop customer contact centre on the Hungate development site.
3. The key components of the project are:
 - The land assembly at the Hungate site, including the relocation of the Peasholme Centre and the ambulance station, the closure of the Haymarket car park, and archaeological investigations.
 - The property exit strategy including the sale of existing freehold premises and land, and the extension and/or termination of existing lease arrangements.
 - The design and construction of both the new administrative headquarters at Hungate and the Peasholme Relocation Centre.
 - ICT connectivity to the new premises, the reorganisation of the ICT network to two principal data sites, and the decommissioning of all of the vacated sites.
 - A review of the current Facilities Management (FM) arrangements, and the formulation and implementation of a central FM service for the new accommodation.

- A future business needs study to inform the user brief for the new accommodation, and the associated development and implementation of future accommodation occupancy arrangements.

Progress to date

4. The project has been divided into stages with progress being reported at the end of each stage. The following represents Stage 1 (April – August 2006).

The targets and achievements for this stage were:

a) Purchase of the ambulance station site

The purchase of the ambulance station site is now complete and includes a leaseback arrangement for a maximum of three years ending in March 2009. Whilst this date exceeds that required for the delivery of the accommodation project (April 2008), the Ambulance Service has agreed to work with the council to identify relocation options to help secure an early release of the site. One option currently being explored is a temporary tenancy at the new Neighbourhood Services depot site. Vacant possession of the ambulance station site remains both on the critical path and the risk register for the completion of the accommodation project by June 2010.

b) Approval to relocate the Peasholme Hostel

The 25th July Executive approved the relocation of the Peasholme Centre from Hungate to the Fishergate site, which is currently occupied by the small business unit (EDU). In order to avoid a delay to the accommodation project, it is proposed to move the business unit to a temporary location at Hospital Fields Road, prior to its permanent relocation to Amy Johnson Way. The design work for the new hostel is currently underway and a revised project plan is being prepared. The options for the relocation of the Peasholme Centre were scheduled to be presented for approval in April 2006. However, the sensitivity surrounding the Arlight relocation led to a delay in the decision about Peasholme of three months. As a consequence the accommodation project completion date is now June 2010, although every effort will be made to maintain the original programme. The financial implications of this delay are contained within the financial update section of this report.

c) Sale and leaseback of St Leonard's Place/2-4 Museum Street

St Leonard's Place and 2-4 Museum Street were placed on the market in April 2006. Fourteen bids were received in the first round from which six developers were short-listed. Rushbond PLC, a large, Leeds-based property development company with extensive experience of working with Listed Buildings, submitted the highest bid and were subsequently selected. Their offer is subject to survey and completion is due by 29th September 2006. The council will continue to occupy the premises under a leaseback arrangement prior to the completion of the Hungate building.

d) Extension of the leases at 10-12 George Hudson Street and Swinegate Court East and West

The above leases have now been extended following negotiations with the landlords. Leases have been granted which meet both the timescales and cost profiles in the project plan and the updated financial model in this report (see below).

e) OJEU Notice – design and construction partners

The OJEU notice for all of the design and construction elements of the Hungate building was published in early June 2006. Expressions of interest have been received as follows:

• Architects	38
• Constructors	14
• Project Managers	23
• Cost Consultants	24
• Mechanical and Electrical Engineers	23

An assessment of the submitted documentation is currently underway and a shortlist for invitation to tender will be completed in September 2006.

f) User brief for the new building at Hungate

Needs-based study work is currently being undertaken corporate wide. Following further consultation with Members, service providers, and specialist areas such as sustainability, ITT and Human Resources, a more detailed brief will be produced. This will be used to appoint design and construction partners in January 2007.

g) Review of Facilities Management Services (FM)

Work is underway to commission consultants to undertake a review of the council's current FM arrangements. The review outcomes will present options and recommendations for the future delivery of the FM services in March 2007 (project stage 2).

Financial Update and Implications

5. In developing the business case a complex financial model was developed by our property consultants. As part of that business case, a number of headline financial figures were reported. These were:
 - a) The cash savings generated by the project over the 30 years would be in excess of £29m, or £2.76m in today's prices (Net Present Value (NPV) terms) when compared to existing budgets
 - b) There would be a shortfall of £3.1m over the first 10 years of the project (between 2005/06 and 2015/16), when compared to existing budgets
 - c) Capital expenditure of £27.6m
 - d) Capital receipts of £10.6m
 - e) Prudential Borrowing of £17m.

Since the Executive meeting, a due diligence process which disaggregated the financial model has been undertaken in order to form workable budgets for each of the work areas.

6. This work revealed that the headline figures reported to the Executive were oversimplified and omitted some of the costs that were held within the financial model. In addition to this there were a number of costs omitted from the financial model that were thought to be included. As a result a revised model has been developed which explicitly includes all of the costs necessary to complete the project and updates for the latest information available. The new model also adopts a more efficient approach to the financing of the project. Overall the financial position of the project has improved since it was last reported to the Executive.

Key changes

7. Table 1 illustrates the differences in the key figures reported to the Executive compared to the actual figures contained within the financial model. Confidential Annex A provides a more detailed breakdown of this summary.

	Exec Nov 2005	Financial Model	Difference
	£m	£m	£m
Capital expenditure	27.61	31.17	3.56
Funded by			
Capital Receipts	10.65	10.65	0.00
Prudential Borrowing	16.96	20.52	3.56
Revenue Savings	1.24	1.24	0.00
Other Key Financial Info	£m	£m	£m
NPV of savings	2.76	2.76	0
Early Years Funding Shortfall	3.10	3.10	0
Length of Deficit (years)	10	10	0

Table 1 – Difference between Executive Report and Financial Model

8. The capital expenditure total reported to the Executive excluded a number of costs contained within the financial model that would ultimately be capitalised. These costs included:
- dilapidations on the buildings that the council currently leases
 - additional budget for IT equipment
 - IT cabling costs and
 - an allowance for the purchase of Dundas Street Ambulance station, over and above the amount that was required.

9. It was expected that the Ambulance Station would cost £1m, which was to be funded from £0.5m from the sale of land in Hungate, plus £0.5m built in to the financial model.
10. The main effect of these differences on the headline figures is that the level of capital expenditure, and therefore the level of prudential borrowing should have been reported as £3.56m higher at £31.2m and £20.5m respectively.
11. The headline figures of Net Present Value of the savings, cash saved over the life of the project and the early years deficit remain the same.

The current position

12. The financial model that was used until November considered a number of options and proved that there was a business case for the preferred solution. Since November 2005 detailed work on building meaningful capital budgets has been carried out. The work to unpick the various elements of the financial model included:
 - Reassessing the project timetable
 - Spend profiling
 - Receipt timings
 - Restating revenue costs in light of lease negotiations.

Table 2 illustrates the movement from the financial model used in November 2005 and the current position taking account of the changes that have taken place.

	Original Financial Model £m	Current Position £m	Difference £m
Capital expenditure	31.17	35.71	4.54
Funded by			
Capital Receipts	10.65	13.11	2.46
Prudential Borrowing	20.52	22.60	2.08
Revenue Savings	1.24	1.54	0.30
Other Key Financial Info	£m	£m	£m
NPV of savings	2.76	3.70	0.94
Early Years Funding Shortfall	3.10	3.08	-0.02
Length of Deficit (years)	10	10	0.00

Table 2: Difference between Original Financial Model and Current Financial Position

Explanation of the changes from the original model

Increase in capital expenditure (£4.54m)

13. Overall there has been an increase in the projected capital spend of £4.54m when compared to the original financial model. The main reason for this increase is because the original model did not allow for:
- a) construction price inflation at 3.75%, and
 - b) the movement in the completion date from April 2010 to June 2010.

Construction price inflation was omitted because of the design and complexities of the original financial model. The model said that it was applying inflation when it was in fact not. This has added £3.7m to the reported construction costs.

14. A further £0.7m has been added to the capital expenditure to reflect the additional costs incurred purchasing the ambulance station, although this has been funded from an increase in an associated sale of land in the Hungate Development area. The original model included a £0.5m allowance towards the purchase of the ambulance station. The actual purchase price was £1.2m, adding an additional £0.7m to the level of capital expenditure in the current model. This increase in expenditure has been more than offset from the receipt from the sale of land in the Hungate Development Area (£0.96m), resulting in a net benefit to the project.
15. Finally, costs of disposal were netted off the capital receipt assumptions. To expose all of the costs involved, an additional £0.27m has been added to the capital expenditure total, this will be funded from the increase in expected values of the capital receipts.

Increase in capital receipt income (£2.46m)

16. The original financial model considered the early sale and lease back of St Leonard's Place. However, because it was not known whether this was possible at the time, a reduced estimate of the value of the site was used. The decision to sell and lease back St Leonard's Place has now been made, meaning that the receipt value can be grossed up in order to cover the lease payments that will be made between the sale and the vacation of the premises.
17. The receipt from sale of land at Hungate has been included at £0.96m as a contribution to the purchase of the ambulance station. The receipt values have also been grossed up for the disposal costs associated with the sales. This does not change the value of the receipts that the council is forecasting, it allows them to be transparently reflected in the financial model.

Increase in prudential borrowing (£2.08m)

18. The amount of prudential borrowing required to fund the increase in capital expenditure is £2.08m, which is the difference between the increase in capital expenditure, and the increase in capital receipts.

19. The additional borrowing can be financed by changing the way that the debt is repaid to bring it in line with the statutory requirements. The original financial model had an aggressive debt repayment profile, with all debt to be repaid within 23 years. By reverting to the statutory requirements, the period of repayment is lengthened which saves the council £230k per annum. This annual saving can then be used to increase the level of borrowing that is undertaken. This is similar in principle to the way that lengthening the period a mortgage is taken out, reduces the annual payments, because the annual repayments are reduced more can be borrowed.

20. The benefits of financing the borrowing in this way are:

- the council are funding this project in the same way that government fund us and are making the required statutory repayments
- the debt is secured against the new building (which is expected to be worth more than the cost of the build and therefore the debt)
- the outstanding debt after the 30 years is £8m, which is the equivalent to £1.4m in today's prices (discounted at 6.1%)
- this debt is still secured against a building that is less than half way through its economic life
- this is similar to the type of financing that would be in operation in the private sector.

Increase in annual revenue savings (£300k p.a.)

21. An update of the revenue budgets available in light of the newly negotiated lease extensions and business ratings has shown that there will be additional revenue savings to be made of £70k p.a. when the project is complete. This is mainly because the newly negotiated lease costs are higher (£20k) than originally forecast, and the increase in business rates are estimated to be lower than originally modelled (£50k). This increase was built in to the 2006/07 budgets and will be saved when the premises are vacated.

22. Financing costs of £230k a year can be saved by changing the way that the project is financed, as described above.

Increase in net present value of savings (£0.94m)

The additional capital receipts of £2.46m and annual revenue savings of £300k a year outweigh the additional capital costs (£4.54m) of the scheme by £937k when presented in today's prices (as the Net Present Value of savings). This strengthens the business case for the move to new premises, further than the position presented to the Executive in November 2005. Table 2, above, illustrates this information.

Timetable

23. The timetable for occupation of the new building at Hungate is currently June 2010. Key dates are as follows:

• Agreed user brief - Hungate	Jan	2007
• Appointment of the design and construction partners	Mar	2007
• Sketch design options - Hungate	Jun	2007
• Detailed design options - Hungate	Sept	2007
• Planning approval - Hungate	Jan	2008
• Agreement of final design and price - Hungate	Feb	2008
• Vacant possession of the Hungate site	Feb	2008
• Commencement of construction at Hungate	April	2008
• Hungate building completion	April	2010
• Occupation complete	June	2010

Communications

24. The project team is working with Marketing and Communications in the overall development of the project's communication plan. To date a number of information seminars have taken place for target groups including: Members, staff affected by the forthcoming changes, and staff who are likely to be directly involved in the delivery of the project. Staff, Members and partnership groups who occupy council accommodation will be involved in the needs based assessment study taking place across the council. Publications such as 'News and Jobs' and 'In depth' are scheduled to report progress to the wider council audience at appropriate times. Future communication mechanisms include a project newsletter and an intranet site. End of stage update reports are programmed to be taken to both Corporate Management Team and Executive meetings. There is also a Member Steering group specific to the project which meets on a regular basis.

Customers of the council will be engaged through the easy@york project, the normal planning consultation process, and publications such as 'Yourcity' and 'Streets Ahead'.

Targets Stage 2 (September 06 – March 07)

25. The key targets for the next stage of the project are as follows:
- The agreement with the Ambulance Service for an early release of their Hungate site
 - The development and agreement of the user brief for the new accommodation at Hungate
 - The evaluation and appointment of design and construction partners
 - A review of the council's facilities management arrangements
 - The presentation of options and recommendations for the future delivery of facilities management services

- Renewal of the lease at 50 York Road Acomb.

Plan B (Fall back position)

26. Accommodating the one stop customer contact centre and associated back office functions at 17-21 Piccadilly is the current fall back position. In the meantime, consideration is being given to the demolition of the old Reynards Garage building and using the site as a temporary coach drop off point.

Corporate Objectives

27. The accommodation project will support all of the council's aims and objectives and assist in the transformation to a customer focussed 'can do' authority.
28. The project will also contribute to the improvement of City of York Council's organisational effectiveness, particularly:
 - a. IS.10 Improve our focus on the needs of customers and residents in designing and providing services
 - b. IS. 11 Improve leadership at all levels to provide clear, consistent direction to the organisation
 - c. IS.12 Improve the way the council and its partners work together to deliver better services for the people who live in York, and
 - d. IS.13 Improve efficiency and reduce waste to free up more resources.

Implications

29. **Financial** – the financial implications of this report are discussed in the financial section above.
30. **Human Resources** – there are no implications from this report.
31. **Equalities** – there are no implications from this report.
32. **Crime and Disorder** – there are no implications from this report.
33. **Information Technology** – there are no implications from this report.
34. **Property** – the property implications are contained within the body of this report.

Risk Management

35. All risks that are likely to impact on the successful delivery of the project have been identified and recorded on the project's risk register. Where possible a mitigation strategy has been developed to prevent, reduce or transfer the risk. Regular reports to the Project Board include a status report of the risk register. A copy of the top ten current risks is attached at Annex B.

The acquisition of the ambulance station, the successful sale of St Leonard's Place and 2-4 Museum Street, and the relocation of the Peasholme Centre have significantly reduced the project's overall risk position. The land assembly at Hungate remains on the project's critical path due to the relocation of both the Ambulance Station and the Peasholme Centre, and the outcomes of the archaeological investigations, scheduled to be undertaken in the coming months.

Options

36. This is an update report and therefore contains no options for consideration.

Recommendations

The Executive is asked to:

37. Note the progress of the accommodation project to date set out in paragraphs 4-25.
38. Agree the project's revised financial model set out in paragraphs 5-21.

Contact Details

Author:
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Chief Officer Responsible for the report:
Neil Hindhaugh
Asst. Director Property Services

Report Approved Date 22/09/06

Simon Wiles
Director of Resources

Report Approved Date 28/09/06

Specialist Implications Officer(s)

Financial
Name Tom Wilkinson
Title Corporate Finance Manager
Tel No. 1187

Wards Affected: Acomb, Clifton, Fishergate, Guildhall, Heworth, Heworth **All**
Without, Micklegate

For further information please contact the author of the report

Background Papers:

Consultants Report February 2004 - A Strategic Review of the Council's
Administrative Accommodation

Consultants' Report November 2004 - Site Option Appraisal

Donaldsons- Administrative Office Accommodation Strategy Business Case
(v3.0) October 2005

Atkins – City of York – Administrative Accommodation review, Strategic Site
Study, Hungate and 17-21 Piccadilly

Donaldsons – Office Accommodation Strategy, Existing Freehold Portfolio –
Feasibility Study and Disposal Strategy

Office of Government Commerce – Working Without Walls publication

Annexes

Annex A – Confidential – Financial update

Annex B – Confidential - Extract from accommodation project's risk register

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Executive

10 October 2006

Joint Report of the Head of Finance and Head of Human Resources

First Performance and Financial Monitor - 2006/07

Purpose of the Report

- 1 This report provides details of the headline performance issues from the performance monitor session on the 27th September 2006. It also builds on this to present the latest projection of the Council's revenue income and expenditure for the current year.

Background

- 2 This year's first monitor session looked at a number of different areas of corporate performance, considered under three separate categories:
 - Progress on our corporate *priorities*.
 - A *corporate health* check for the Council (i.e. financial performance, staff performance, CPA and Customer First statistics)
 - Key performance issues of corporate significance from *directorates*.

There was also a special item considered regarding the recent economic job losses in the city.

- 3 This report follows the same format and all analytical performance data, reports and presentations used at the session have been added to the Council's intranet site, under '*Documents & Information/Council/performance information & management*'.

Summary of Key Performance Issues from Monitor 1

- 4 A number of key performance issues/actions were identified at the monitor session for Directors and Executive members to address before the next monitor in December. The key ones are:
 - Given the corporate importance of the CPA culture block, LCCS need to ensure we maintain (or improve on) a score of 2 for these indicators. It was acknowledged that our performance for some of the new government indicators is not yet known. However, proposed improvements such as the Library self issue machines and quality assessment work for sports facilities should be explored further, to ensure we yield possible benefits on 2006/07 performance for the 2007 CPA round.
 - City Strategy identified future capacity problems for the Planning Service. It may be necessary to consider prioritising developments (i.e. to deliver those that provide the greatest economic/employment opportunities first). It was also recognised that 'Key Sites' management is also closely linked to future budget pressure for the Council (i.e. capital receipts, etc).

- We need to manage any further changes to waste collection and recycling services effectively, ensuring adequate communication with the residents who may be affected.
- The forthcoming contractual change in adult homecare provision on the 4th December should be carefully planned to ensure that those customers affected experience a smooth transition.
- The Social Services budget overspend has been reduced significantly (now at £536K) but a significant element is still to be delivered. It was accepted that we may need to use the contingency budget to help fill the gap, but in the meantime, the Director of Resources needs to explore CPA implications for healthy contingencies under 'Use of Resources'.
- Easy@york project has gone very well so far with a number of well planned and successfully implemented changes. It's important however, that the forthcoming launch of the Customer Contact Centre is managed effectively and sensitively. Members want to understand exactly what customer will actually see or experience - in advance of it going live in November 2006.
- The ongoing Job Evaluation project is now entering a critical phase. This is a high-risk project, not just in terms of staff relations, but also from a future financial/budget perspective.
- The successful delivery of the organisational effectiveness programme (OEP) is crucial if the Council is to achieve a score of 2 on corporate assessment. Progress on the 4 organisational effectiveness priorities should form a regular item on future monitor sessions.
- Each CMT member has a key role to play in helping to respond to the recent job cuts in the city. All directorates can make a positive contribution, be it through benefits, education, housing, economic development or other services which might help improve employment and skills opportunities. An independent strategic review group is being set up with top representatives from key partner organisations from around the city. Their objective is to produce an overview of where we are going as a city in employment/economic terms. This issue is of such strategic importance for the city that it should form part of future performance monitor sessions.

Progress on Priorities

- 5 In June 2006 the Executive approved a Corporate Strategy, consisting of 13 priorities called improvement statements(IS), which provide direction and focus to the rest of the Council over the next 3 years. As well as addressing a 'gap' identified in the last CPA and other corporate reviews, the strategy was also intended as providing the focus for corporate performance monitoring.
- 6 A champion has been appointed to lead performance improvement and change for each of the 13 priorities. However, work to agree scopes and scorecards for these priorities will not be in place until the second performance monitor session in December. Therefore, for this first monitor, the focus will remain with York Pride and Safer City, which as the Executive confirmed in June, remain the Council's top priorities.
- 7 The majority of the existing performance measures for York Pride and Safer City reported in Annex 1 & 2 will still be monitored and reported in future, but under 2 of the new priorities led by the Director of Neighbourhood Services:

- IS3: Improved condition and appearance of the city streets, housing estates and publicly accessible places.
- IS4: Reduced impact of violent, aggressive and nuisance behaviour on people in York

Progress on York Pride

- 8 Indicators for the majority of performance areas of York Pride have demonstrated major improvement over the past 3 years. The scorecard in Annex 1 sets out the latest data for monitor 1. As with last year's session, performance data for two thirds of the indicators is survey based and is not available until monitor 2. This lack of in-year performance data will be addressed when a more comprehensive and balanced scorecard is developed for the new priority improvement statement.
- 9 There is however, some noticeable performance to mention:
- The % of new reports of abandoned cars investigated within 24 hours of notification has improved significantly at 99.34%. This is well in excess of the 2006/07 target of 95%. The most significant improvement is in relation to the % of abandoned cars removed within 24 hours (from point of being legally able to do so). Neighbourhood Services are currently achieving over 97% removal within the standard time, a big step up from last year's outturn figure of 89.9%.
 - The response time for removing graffiti has improved yet again. In the first quarter, the average response time for removing obscene graffiti was 1.16 days, well below the 2-day standard and the 2005/06 figure of 1.98 days. Similarly, the average time to remove non-obscene graffiti was down to 2.31 days. This compares extremely well against the 4-day standard and last year's performance of 4.94 days.
 - The average time taken to remove fly-tips is also performing well at 1.92 days. This is below the DEFRA standard of 2 days, but a slight decline in performance compared to last year's outturn of 1.53 days.

Progress on Safer City

- 10 Of the public perception measures included in Annex 2, all have consolidated or improved upon the performance recorded last year. Most notably, 55% of people surveyed believe York to be a safe city in which to live. This is extremely encouraging as a first in-year result, and compared with 46% for the same period last year. The 2006/07 target of 55% for this indicator represents a staging post for improvement, on course for the LPSA2 target of 68% for the year ending March 2008.
- 11 Also of note is that 78% of the people surveyed said that they would be willing to report crime and anti-social behaviour, an increase of 2% when compared with the 2006/7 outturn and an increase of 8% when compared with the same period last year.
- 12 This year's second Talkabout survey will measure public concern across a range of crime and anti social behaviour issues, and will be available for review at monitor session 2. These measures will be of special significance in measuring public confidence and perceptions of safety, as the results for all of these indicators improved significantly last year, some by as much as 50%.
- 13 The British Crime Survey comparator crime data shows that the majority of indicators against which Safer York Partnership's effectiveness is measured are on track to achieve their Home Office targets in 2007/8. Those of concern and projected to miss

their target by more than 20% (shaded red in Annex 2), are vehicle interference and woundings, both of which feature in York's LPSA2 agreement. The measurement of woundings however, is amalgamated within the LPSA2 agreement with the indicator showing common assault to provide an overall target for violent crime. As the latter is significantly below its target rate, this remains on track to achieve its stretch performance.

- 14 Similarly, though the rate of vehicle interference may be a cause for concern in itself, this particular indicator only represents 5% of the reward element for the overall stretch target to reduce vehicle crime. The remaining 95% is shared equally between the 'theft of' and 'theft from' a vehicle, including attempts. Of these it should be noted that theft from a vehicle remains comparatively high, and is forecast to marginally miss its target. Similarly, cycle theft has also seen a significant rise over the summer months.

Staff performance – corporate overview

- 15 Sickness absence levels across the council are continuing to fall, a reduction of 0.53 days per FTE over the equivalent period in 2005 (see Annex 3). The biggest decline has been seen in Neighbourhood Services, HASS, Chief Executives and Resources. City Strategy was the only directorate in which sickness absence levels rose compared to the same period last year. It should be noted however that notwithstanding the improvement in sickness absence levels, the council is still likely to be a bottom quartile performer even if the current improvement trend continues at the same rate for the remaining 8 months of the year.

Directorate	2005/06 Outturn	Staff sickness levels (Apr – July 05)	Staff sickness levels (Apr – July 2006)
Corporate Figure	12.48 days	4.19 days	3.66 days
Chief Executive	8.98 days	2.33 days	1.33 days
Neighbourhood Services	18.66 days	6.57 days	5.70 days
City Strategy	11.11 days	3.18 days	3.56 days
Resources	9.69 days	2.80 days	2.17 days
LCCS	9.01 days	2.96 days	2.78 days
HASS	19.82 days	7.04 days	6.27 days

- 16 The reduction in sickness absence levels has not seen a similar fall in stress levels within the council, the figure of 0.67 days per FTE lost due to stress in the first 4 months of 2006/2007 being almost identical to the equivalent period in 2005/2006 (0.68 days per FTE). Both Neighbourhood Services and City Strategy have seen a rise in stress levels, as have LCCS. Chief Executives and Resources have seen a significant reduction, however these are the two smallest directorates, so the improvement, particularly in Chief Executives, needs to be treated with some caution.
- 17 Staff Turnover levels are continuing to fall, although all directorates need to ensure that exit interviews are carried out to provide the qualitative information as to why individual employees are leaving. Should the current trend continue, it is likely that all directorates other than Resources will see a reduction on last year. The predicted year end outturn for 06/07 based on a continuation of the existing trend is 11.28% (a reduction of almost 2%). It is likely that this will increase slightly due to the timescales involved in school resignations, which will not be known until the next performance monitoring.

Directorate	2005/06 Outturn	Turnover levels for (Apr – July 2006)
Corporate Figure	13.09%	3.76%
Chief Executive	16.80%	2.65%
Neighbourhood Services	16.85%	5.56%
City Strategy	20.81%	5.98%
Resources	11.98%	5.03%
LCCS	11.21%	2.70%
HASS	13.27%	4.60%

Comprehensive Performance Assessment

- 18 The Audit Commission will publish the 2006 CPA ratings for upper tier councils in February 2007. Annex 2 provides an estimate of our position at February 2007. This indicates that while there may be some changes in scores for individual service blocks, we are likely to maintain a 3 star (good council) rating.
- 19 The Commission would normally publish the 2006 CPA rating in mid December 2006, but have postponed the announcements to allow nationally comparable customer satisfaction data from housing, environment, transport and planning services to be included. This data for York should be available to us by Monitor 2, just before Christmas.
- 20 In the 2006 refresh, we expect the Environment block score to rise from 2 to 3. This is due to continuing high performance across the block, but specifically due to the rise in performance on planning applications (BV109) in the year to June 2006, which takes us out of standards authority status. This removes a block, and permits the Environment block to rise above 2.
- 21 It is possible that the Housing block could fall from 3 to 2 in 2006. Due to the calculation method, the block score will depend on the customer satisfaction results (BV74 and BV75) from the postal survey being conducted this Autumn. The performance indicators have come under additional pressure for 2006 because the strong Housing Management inspection score from 2002 has been timed out. Of the 18 indicators where we know the 05/06 outturn, 8 have improved and only 2 have fallen back.
- 22 On the basis of the information we have at present, the other blocks are likely to remain with the same score as before. This represents a strong position compared to the other authorities within the 3 star band.
- 23 The corporate rating of 3 will remain in place until after the next corporate inspection and joint area review. This inspection is timetabled for 2007/08, and we expect the Commission to finalise the dates of the inspection by early October. Members have previously been informed that we expect this inspection to result in the corporate rating dropping from 3 to 2. This puts additional pressure on the service blocks to do well to maintain the council's 3 star rating in the 2007 refresh exercise (December 2007).
- 24 Analysis of our performance against the Commission's draft proposed Culture block for 2007 suggests that there is a small but real risk of the Culture block dropping from 2 to 1 in 2007 (based on a set of 23 2006/07 performance indicators). A corporate inspection score of 2 combined with a Culture score of 1 would drop the council's overall rating from 3 stars to 1 star. CMT have discussed this potential and will be taking forward

remedial action where appropriate in order to ensure that the Culture block remains at 2 in 2007.

Local Public Service Agreement (LPSA2)

- 25 We are now part way through receiving performance reward grant for LPSA1 with the 2006/07 payment expected towards the end of the financial year.

2005/06 reward grant	£919,119
2006/07 reward grant	£1,122,742
Total	£2,041,861

- 26 As previously reported we experienced significant delays in reaching mutually agreed targets and signing by Government for LPSA2. However the pump priming grant was received at the end of July allowing allocation and distribution of this grant and additional Venture Funding according to the process agreed at Executive 27th June 2006.
- 27 Whilst there are exceptions e.g. the crime data (see the Safer York scorecard), the nature of most of the LPSA2 targets means that it is either impractical or not possible to monitor supporting data on anything other than an annual basis. LPSA1 was similar in this respect. It has already been noted by Executive that progress on LPSA2 targets will be reported through DMTs and EMAPs before being summarised for performance monitors. It is too soon to do this for LPSA2, especially given the delayed arrival of the pump-priming grant but should be included in the year-end review of performance.

Customer First Statistics

- 28 The majority of our customer first results for April to July show fairly high levels of performance across the different standards (see Annex 5). There were however, a few exceptions, which are being addressed corporately, or dealt with by the directorate responsible:
- The overall corporate figure for telephone calls answered within 20 seconds has dropped to 89% (a 4.5% decline). This is a significant drop on a standard that we have performed at around 94%-96% for a number of years now. The Resources directorate showed the most significant decline (currently 82% against 91% last year). Conversely, Neighbourhood Services improved by 5% (currently 85% against 80% last year)
 - The Council is currently responding to 96% of the letters it receives within 10 working days. This is a significant improvement on performance 2 years ago, which stood at just 79%.
 - The Stage 2 complaints dealt with within 10 days has improved significantly (currently at 90%). if this can be maintained we will achieve a rise of 14% on last year's performance). This does however represent just 20 letters within the first 4-month period. Stage 3 complaints dealt with within 10 days show a decline on previous achieved standards (currently performing at 29%), but this figure is skewed by very low numbers (i.e. just 4 letters received by HASS that failed to hit the 10-day standard).

Financial performance - corporate overview

- 29 This monitor report has been prepared on the basis of the new reporting structure for the Council, and includes, for example, the transfer of services to reflect the responsibilities of Neighbourhood Services. This is in line with the reports that have been made to the EMAP meetings.
- 30 The Council's spend has been extremely closely monitored throughout the summer and expenditure pressures of up to £3m were identified. The Council's Management Team (CMT) have been meeting regularly to review the position and identify action that can be taken to contain the pressures. The first round of monitoring reports included the effects of action that were identified in the early part of the summer. Paragraphs 45 to 49 set out both the action taken and proposed.
- 31 Table 1 is a summary of the information presented to the individual EMAPs. It shows that if no action had been taken the Council would have been heading for an overspend of £2,387k. However, after applying the early action discussed and agreed by CMT there is still a projected overspend of £604k (0.60% of the net revenue budget, 0.24% of gross expenditure budget) on the non Dedicated Schools Grant (DSG) functions.
- 32 There is an underspend of £486k on the DSG functions, however, under the terms and conditions of the DSG any in-year underspend can only either be allocated to schools at the year-end or carried forward and added to the following financial year's DSG. The underspend is therefore not available to be used for other General Fund purposes.
- 33 The overspend on general fund services includes four principle elements:
- increased service expenditure pressures (either increased expenditure or reduced income) +£5,315k;
 - reduced service costs (either reduced expenditure or increased income) -£2,866k;
 - variations in central budgets controlled by the Executive -£62k
 - with a further -£1,783k from action proposed by Directors and agreed at the EMAPs.
- 34 Of the reduced service costs and action agreed at the EMAPs a proportion comes from underspendings on budgets where the spend will not occur until 2007/08 (e.g. on the FMS replacement project , and a request will be made to carry these budgets forward at the end of the financial year.
- 35 While the EMAP reports were being prepared it became apparent that there were large underlying budgetary pressures in several departments and the Council's Management Team (CMT) have met twice to discuss the position and to look for ways of keeping the overall expenditure within the set budget. Further information on these proposals are set out in paragraphs 45 to 49.
- 36 The trading activity of Neighbourhood Services are reporting a small trading loss on its operational activities, but expect to recover this before the year-end. The HRA out-turn working balance is expected to be £4,813k, an improvement of £245k.
- 37 The level of total reserves reported at Annex 13 is currently projected at £5,180k. Any overspend will reduce the overall level of reserves. The minimum level recommended by the CPA is £4.95m.

38 In addition the report also provides:

- An update on the achievements of growth items and efficiency savings incorporated into the 2006/07 budget.
- Requests for virements and supplementary estimates.

The General Fund

39 The General Fund net expenditure budget for 2006/07 was originally set at £99,058k, (£97,769k after the use of balances and reserves). Members have agreed various changes, utilising reserves, which have increased the net expenditure budget to £100,295k, and the details are shown at Annex 6.

40 A comprehensive breakdown of the projected position on the General Fund is shown in Table 1. Key parts of this are explained in paragraphs 70 to 89 and more detailed information is available in individual EMAP reports. An analysis of the key items which comprise current under and overspends for the Treasury Management activity is shown at Annex 7 and those for central services are in Annex 8.

41 Some of the underspending areas identified in the EMAP reports are delays in projects or deferral of expenditure, and a request will be made to carry these resources forward into the next financial year. The reported position is therefore distorted by these amounts.

42 There are significant developmental issues in the coming months that may have an affect of the provision and cost of adult social services. These were set out in the EMAP report and include:

- the financial recovery plan for Selby and York Primary Care Trust;
- uncertainty about the future structure of the new North Yorkshire and York Primary Care Trust which is due to come into being from 1 October;
- formal notice has been received from North Yorkshire County Council that they wish to withdraw from the partnership arrangements for Learning Disabilities from 1 April 2007;
- and the request to amend the existing partnership agreement with Selby and York PCT.

The EMAP will be kept up-to-date on all these issues.

43 Full details of the causes of the service variations were outlined in the individual EMAP reports and the overall financial position is summarised in Table 1.

44 As can be seen from Table 1 the increased spending pressures in service areas amount to £5,315k, with a further £791k on centrally controlled budgets. CMT were made aware at an early part of the year that there were increasing service cost pressures which could not be contained within existing resources and have been meeting regularly during the summer to consider options to manage the position.

Table 1 - Summary of Budgets and Variations

	Currently Approved Budget			Variances					Projected Out-turn £000
	Gross Exp.	Income	Net Budget	Over-spends Identified	Under-spends Identified	Action Agreed at EMAP	Out-turn to Net Budget		
	£000	£000	£000	£000	£000	£000	£000	%	
Service Area									
Children's Services (non DSG)	43,440	(18,842)	24,598	+699	-147	-593	-41	0.2	24,557
Leisure and Culture	13,581	(4,282)	9,299	+477	-142	-139	+196	2.1	9,495
Economic Development	5,488	(3,645)	1,843	+20	-20	-	-	-	1,843
City Strategy	31,975	(19,399)	12,576	+397	-460	-	-63	0.5	12,513
Neighbourhood Services	19,130	(5,119)	14,011	+258	-235	-	+23	0.2	14,034
Chief Executive's Department	9,305	(3,924)	5,381	+319	-352	-	-33	0.6	5,348
Resources	59,074	(55,153)	3,921	+445	-512	-	-67	1.7	3,854
Housing General Fund	12,337	(11,125)	1,212	+102	-102	-	-	-	1,212
Adult Social Services	55,034	(23,300)	31,734	+2,598	-896	-1,051	+651	2.1	32,385
Total of Service Areas	249,364	(144,789)	104,575	+5,315	-2,866	-1,783	+666	0.6	105,241
Centrally Held Budgets									
Asset Management	(14,611)	-	(14,611)	-	-	-	-	-	(14,611)
Treasury Management	11,170	(6,142)	5,028	+553	-636	-	-83	1.7	4,898
Other Central Budgets	556	-	556	+238	-126	-	+112	20.1	556
General Contingency ¹	800	-	800	-	-91	-	-91	11.4	788
Non DSG General Fund Total	247,279	(150,931)	96,348	+6,106	-3,719	-1,783	+604	0.6	96,872
Children's Services (DSG)	97,385	(97,385)	-	+134	-718	+98	-486	####	(486)
General Fund Total	344,664	(248,316)	96,348	+6,240	-4,437	-1,685	+118	0.1	96,386

Note 1 - This is the net figure on Annex 12 plus the £79k for Leisure & Culture which is included in the overspends above

Outcome of CMT meetings

- 45 CMT were presented with on-going cost and demographic pressures that the Council could be facing in excess of £2m, including £1.7m on children's and adult social services. Proposals were presented by the Director of Children's Services and the Director of Housing and Adult Social Services on further management action that could be considered at a strategic level. CMT then considered other options to contain the position including:
- applying for resources to be released from the contingency fund for increased costs on redundancy and retirement costs (£100k) and to compensate for the loss of safeguarding children grant (£79k) - supported
 - request the Director of Resources to examine earmarked reserves and related areas in order to identify potential one-off funds which could be made available to provide one-off budget support - supported
 - consider how to manage the residual balance on the contingency fund, one-off funding and additional savings against the budget pressures that the council faces and as part of this to address whether to:
 - review and apply one-off funds such as reserves, commutation payments, possible Yorwaste additional dividends and apply rate rebates to revenue rather than the general fund
 - set a second round of saving to be achieved by all departments within 2006/07, and
 - introduce further cross cutting constraints on expenditure on a variety of areas of expenditure such as staff, equipment, projects, etc.
- 46 Where action was agreed at an early stage by the CMT details were included within the EMAP reports for approval by Members, and are shown on Table 1 under the heading 'Action Agreed at EMAP'. Further actions have also been identified that need to be considered by the Executive and authorised.
- 47 In accordance with the agreement of CMT all Directors have looked at potential areas where further budgetary savings could be made in this financial year and these are set out in detail in Annex 9, together with the items already approved by EMAPs. Both are summarised in Table 2 below.

Table 2 - Details of CMT Recommendations

	Net Service Under-spends £(000)	Action Agreed At EMAP £(000)	Further Action Proposed (Annex 9) £(000)	Total Action £(000)
Children's Services (non DSG) *	-41	-593	-	-634
Leisure and Culture *	+41	-139	-	-98
Economic Development	-	-	-	-
City Strategy	-63	-	-150	-213
Neighbourhood Services	-	-	-40	-40
Chief Executive's Department	-33	-	-27	-60
Resources	-67	-	-58	-125
Housing General Fund	-	-	-	-
Adult Social Services	-	-1,051	-115	-1,166
Treasury Management	-	-	-47	-47
TOTAL	-163	-1,783	-437	-2,383

* EMAP approved the transfer of £41k from Children's Services to Leisure and Culture

- 48 As can be seen from Table 2 above a further £437k of savings have been proposed by Directors. This sum is £167k less than the sum needed to keep the overall non-DSG general fund budget in balance (£604k) as set out in Table 1. It is proposed that the position be continually monitored prior to any releases being agreed from the contingency fund.
- 49 The Council's retained Section 106 funds include £59k of Leisure developers contributions where the interest earned is transferred to revenue in the year. CMT have proposed that these be transferred to the General Fund Reserve as a commuted sum. However, there would need to be a compensating budget adjustment of £3k for the interest between the Leisure and Culture and the Treasury Management budgets.

Progress on Growth Items and Budget/Efficiency Savings

- 50 The 2006/07 budget included £4,363k for expenditure on growth items and £7,144k of budget/efficiency savings and with very few exceptions they are all being achieved, and an update position was discussed at CMT in June. Where problems are being encountered these were highlighted in relevant EMAP reports.
- 51 The variations reported on growth items are set out in Annex 10 and include:
- City Strategy - three of the growth bids are expected to vary from the budget provided: the £300k for parking income is not required due to the closure of the Hungate temporary car park and external operators increasing their charges; the £500k planning inquiry budget is likely to be £100k underspent due to lower than expected legal fees; and the £50k for reduced land charges income is likely to be £25k short, but at the moment no call has been made on the contingency.
 - Adult Social Services - the growth schemes all are on schedule except for Windsor House where there will be a slippage of £49k due to delays in re-providing Windsor House as an EMI complex.
- 52 The variations reported on budget/efficiency savings items are set out in Annex 11 and include:
- Children's Services - additional income of £10k from a new ground maintenance monitoring service for schools will not be achieved as it has not been implemented.
 - Leisure and Culture - additional income generation of £10k at the library service is unlikely to be achieved.
 - City Strategy - three of the savings proposals are not producing the reduction anticipated: £35k in the City Development section has left the team under-resourced to deal with planning advice at Terry's and British Sugar as well as progress at Hungate, and so temporary staff have been recruited to help; the change in bus information service has cost more than £12k for 2006/07 only; and the saving of £83k on consumption on street lighting energy has more than offset by subsequent price rises.
 - Chief Executive - the proposal to introduce a new publication to contain council vacancies has not yet been introduced and a report will be taken to a future EMAP.
 - Neighbourhood Services - where there has been a delay in implementation, there has been a corresponding saving allowing the service to remain on target.

- Adult Social Services - the saving of £65k from re-tendering community support has slipped the remaining savings are on target.
- Corporate Services - the saving on the cost of staff park and ride passes is not expected to be fully achieved this year, and the Management Challenge of £100k has been rolled-up into the re-balancing exercise undertaken.
- Housing Revenue Account - all savings are on target except for the £20k saving expected from the partnering agreement which are being closely monitored to ensure that the savings can be delivered by the end of the year.

Centrally Held Budgets

- 53 These are budgets where the reporting responsibility has been reserved to the full Executive, and so any movement on them must be considered as part of this report.

Asset Management Revenue Account

- 54 This budget represents income which is received as purely internal transactions for asset rentals. It is an accounting convention which the Council is obliged to use. It is not expected to over or underspend.

Treasury Management

- 55 The Capital and Treasury Management part of Strategic Finance are currently predicting that treasury management will produce a surplus (underspend) of £83k. This is an improvement on the initial position expected following the capital out-turn position, where capital receipts were not at the levels budgeted for. The decision to delay borrowing has also contributed to the improved position. Annex 7 shows the key variances that contribute to this surplus.
- 56 It is particularly important to note the adverse affect on the revenue account of the delay in attaining the budgeted capital receipts. These are highlighted in the accompanying report on capital monitoring.
- 57 The projections are based on the best advice, but money markets are volatile and cash balances change rapidly so these predictions should be treated with caution. Each 0.25% change in interest rates will mean a change in the return on investments of approximately £50k per annum.

Other Central Budgets

- 58 These budgets cover a variety of funding held centrally and details are shown at Annex 8. The majority of the budgets are for contractual purposes and will be fully required.
- 59 The projection on redundancies and pensions currently shows an overspend of £13k. This has been prepared using information on all known redundancy situations for the remainder of the year, most of which have arisen from 2006/07 budget savings and changing rolls within schools. Table 3 on the next page gives the details.

Table 3 - Details of Redundancies and Early Retirement Costs

	£(000)	£(000)
Annual charges for prior year retirements		632
Local Government Pension Scheme		
Redundancy payments	45	
Redundancy retirements	36	
"85-year rule" retirements	115	196
Teachers' Pension Scheme		
Redundancy payments	282	
Redundancy retirements	62	
"85-year rule" retirements	25	369
Administration charge		29
TOTAL		1,226

- 60 The Chief Executive's restructure, which was agreed at Urgency Committee on 18 August 2006, may result in further redundancies, subject to redeployment opportunities across the Council. Discussions with the affected staff are still underway and so any actual costs are not yet known. However, there could potentially be a further charge to this budget of around £110k and a supplementary estimate of £100k is being requested (see paragraph 45).
- 61 Members were promised an update in all monitoring reports of the value of NNDR rate refunds following successful appeals. The refunds received to date, after deducting all fees due to the Council's agents and the fee expected to be paid to property services, is £200k. No further receipts have been assumed in the year.

General Contingency and Supplementary Estimate Requests

- 62 Contingency funding amounting to £800k was set aside in the budget process. As detailed in Annex 12 there have been no supplementary estimates approved to date. As set out in paragraph 45 CMT have recommended that supplementary requests totalling £179k be sought. In considering these requests due regard must be given to In other areas of pressure, which were identified during the budget process as potentially needing funding from the contingency and where there is still a possibility that additional funding may be needed. CMT have reconsidered all these areas and Annex 12 includes the likely future requirements for additional funding in these areas. The annex shows that if all of these potential demands do materialise the amount now projected to be called down from the contingency fund will total £788k, which will lead to an underspend of £12k, although due to the volatility of the position on emergency out of authority placements this may change later in the financial year.
- 63 In addition to the above items there are potential cost implications of the latest fuel price increase, both for heating and for vehicles. It is not yet known what the impact of this is likely to be, but it is hoped that any cost pressures can be contained within existing resources and there will not be a call on the contingency.

Virements Requested

- 64 The Council's financial regulations require that any virements between service plan heads of more than £250k are agreed by the Executive as part of the budget monitoring report. There are no requests from individual EMAPs but there is a corporate need to re-align asset rental budgets and the Asset Management Revenue Account. The Chartered Institute of Public Finance and Accountants (CIPFA) have issued a new Code

of Practice for 2006/07 which has changed the rules on capital for the use of capital assets. Formerly an asset rental had to be charged comprising two elements - a depreciation charge and a charge for notional interest. Both of these elements are reversed out of the accounts through the AMRA account. For 2006/07 the requirement to charge the notional interest has been removed which necessitates budget transfers. These adjustments are shown in Table 4.

Table 4 - Virements for Asset Rentals Changes

	Virement £(000)
Children's Services (non DSG)	-4,559
Leisure and Culture	-1,476
Economic Development	-225
City Strategy	-2,499
Neighbourhood Services	-152
Chief Executive's Department	-
Resources	-1,118
Housing General Fund	-54
Adult Social Services	-708
AMRA	+10,591
Treasury Management	-
TOTAL	-

- 65 As recommended by CMT a virement of £3k is requested between Treasury Management and Leisure and Culture to allow for the commuted sums to be transferred to the General Fund Reserve (see also paragraph 49).
- 66 In the light of the action being taken by CMT the Director of Resources is proposing that for 2006/07 there is a re-configuration of the budgets to reflect all the adjustments/additional savings proposed to maintain the overall position in balance. This re-configuration is to be a one-off adjustment, and the transfers will be reversed for future financial years. This will leave a gap of £167k (see paragraph 48) and it is proposed that this is initially set against the remaining contingency sum, as some of the residual items may not be needed. If the contingency comes under pressure later in the year then Members could consider approving a one-off call on reserves.

67 The virements necessity to action the above proposal are set out in Table 5.

Table 5 - Non-Recurring Virements to Realign the 2006/07 Budgets

	Virement £(000)
Children's Services (non DSG) (-£41k transfer to L&C already approved)	-
Leisure and Culture (after £41k from Children's Services and release from contingency)	+76
Economic Development	-
City Strategy	-213
Neighbourhood Services	-17
Chief Executive's Department	-60
Resources	-125
Housing General Fund	-
Adult Social Services	+536
AMRA	-
Treasury Management	-130
Other Central Budgets	+112
General Contingency (comprising the projected £12k underspend in the year together with the £167k to balance)	-179
TOTAL	-

Reserves and Balances

68 Annex 13 shows the position on the General Fund reserve which, it is anticipated, will fall from £5,347k at the start of the financial year to £3,269k by the end of the current financial year assuming that the commutation transfer (paragraph 49) is approved. Once other reserves are taken into account the level of reserves for CPA purposes is forecast to stand at £5,180k. However, it should be noted that while this is above the expected CPA target of £4,950k there is very little spare capacity.

69 Members are reminded that balances are not normally used to fund recurring expenditure and any further large approvals against these balances will reduce the scope for Members to utilise reserves to fund current year overspends or new investment in future years. Using balances to fund recurring expenditure creates funding problems in future years, as the resources will no longer exist, but the expenditure will.

Key Performance Issues from Directorates

70 Directorates produced a balanced scorecard showing headlines from three areas of their service performance:

- progress on delivering the key actions for the 13 improvement statements (IS) set out in the 2006-09 corporate strategy, or any other high profile actions the directorate is delivering.
- headlines on key performance indicators that are corporately significant (i.e. they support corporate priorities, LPSA, CPA, etc).
- headlines on resources management (i.e. budget and staff management)

71 The full scorecards can be found on the intranet, but here are the key points from each.

Learning Culture & Children's

72 Service improvement and key actions:

- Permanent pupil exclusions in primary and secondary schools are declining compared to the same period last year. The levels of exclusion however, are far higher than those York had 3 or 4 year's ago. This is partly down to changes in rules that have made it easier for schools to exclude pupils. To tackle this problem, more out of school provision is being provided to help eventually bring the excluded pupils back into mainstream education. Early intervention and targeted support is now a key priority for the directorate to ensure children and young people do not become disengaged and potentially contribute towards anti-social behaviour in the city.
- There is a small risk of the culture block of Comprehensive Performance Assessment (CPA) dropping to a 1 from the current rating of 2 in 2007. This is due to the Audit Commission toughening the performance thresholds for some of the existing indicators and the introduction of new PIs. If this did happen, the Council's overall CPA star rating would drop to 0 (poor) or 1(weak).
- There has been a delay in completing the specification for new city centre 'One Stop Shop', previously planned for October 2006. The centre is now scheduled to open in January 2007.

73 Resource management:

- Staff sickness absence levels in LCCS continue to decline (2.78 days per FTE, compared to 2.96 days in the same period the year before). Sickness levels may change however, in light of the recent restructure which incorporates Children's Services into the directorate.
- There are two main areas where there are currently significant variations, but all variations were reported to the EMAP. On Children and Families there is a projected overspend of £243k, including increased expenditure on court costs (+£97k), increased expenditure on fostering (+£303k) due to a 10% increase in the number of fostered children together with an increase in Independent Fostering Agency fees. The projections also included that there would be an increase in the contribution available from combined Children's Services placement and fostering budget of - £237k, provided that there are no additional emergency out of city placements for the remainder of the financial year. Also to offset some of the significant overspends within the service the new Children's Services grant is being directed to the general fund budgets rather from DSG funded budget areas.
- The current schools and libraries broadband contract expires at the end of 2007/08. The original financing of the contract to 31 March 2008 assumed no DfES Standards Fund grant in 2006/07 or 2007/08. For 2006/07 the DfES have now unexpectedly made a grant allocation. Ideally this additional grant should be used to pump prime any new contract entered into from April 2008, but in light of the budget pressures affecting the general fund part of the portfolio budget a one-off saving of £164k could be made. As part of the project relates to the Library Service EMAP recommended that £41k of this saving is transferred to the Leisure and Culture Portfolio.
- For Leisure and Culture the individual service plan financial monitoring sheets presented to the EMAP showed that a number of services are projecting overspends for 2006/07. For both Libraries & Heritage (+£39k) and Parks & Open Spaces (+£43k) the service managers have proposed action that should bring the service budgets back into line by the end of the financial year. However, for Sports & Active Leisure the scale of the problem (+£196k), and the nature of the service, means that the service itself will not be able to contain the projected overspend. Clearly the fact

that the council has not yet been able to secure the receipt from the sale of the Barbican site, and the consequent delay in the planned capital investment in Edmund Wilson and Yearsley pools, has been a significant factor that has contributed to these overspends. This leaves the portfolio with a net projected overspend for 2006/07 of £196k (£90k recurring & £106k non-recurring). To help offset this the Executive Member considered a number of further service cuts:

- A further £30k reduction in parks maintenance expenditure on top of the £43k already required to bring the Parks & Open Spaces budget back into line.
- A £10k cut in expenditure on Arts events and projects.
- A £20k saving from holding a number of posts within the leisure team vacant. This will impact on the team's ability to deliver on all of its objectives this year.
- A £41k transfer of resources from the Children's Services portfolio because of additional grant received from the DfES to support the Schools and Libraries broadband service (subject to the agreement of the Executive Member for Children's Services).

Of these, the last one was recommended for approval and officers were requested to provide further information on the impact of implementing the remaining savings. Officers will continue to work to identify further savings to bridge the remaining £95k budget gap, including reviewing savings options that are being developed as part of the 2007/08 budget process to see if any could be implemented prior to the 1 April 2007. If this isn't sufficient the only alternative (excluding a call on corporate contingency) would be for a further one-off cut in the Library Bookstock budget in 2006/07.

City Strategy

74 Service improvement and key actions:

- Performance on the speed of determining planning applications continues to improve and is now well in excess of government standards targets. The number of major planning applications determined within 13 weeks is currently running at 92% (representing 12 out of 13 applications) - a considerable improvement since 2004/05 when it stood at 38.5%.
- The % of streetlights not working as planned (including vandalism) continues to increase, with 0.91% reported in quarter 1. Performance for this indicator has gradually worsened since 2002/03 when it stood at 0.57%.
- City Strategy is experiencing capacity issues regarding the delivery of major sites development around the city. Without additional planning & development resources to address this problem, there is concern that major business, economic and housing benefits will not be realised over the next few years. Pressure is also being placed on these resources through the developing regional agenda and strategies. City regions and Regional Spatial Strategies are now high on the national agenda, with a government white paper expected in the Autumn.

75 Resource management:

- Sickness absence levels have increased slightly in the directorate (3.56 days per FTE compared to 3.18 days in the same period last year). However, this is partly due to tightening the reporting and management arrangements for sickness absence.
- Staff turnover in City Strategy have reduced significantly (5.98% for the first 4 months of 2006/07, compared to an annual outturn of nearly 21% in 2005/06).

- The provisional outturn position for the portfolio shows an underspend of £63k for the financial year. The main reason for the underspend is improved parking income offset by overspends within street lighting and shortfall on planning income. This projected underspend is a significant improvement to the corresponding monitoring report in 2005/06 when a projected overspend of £360k was forecast.
- There remain a number of variable budgets within the directorate primarily relating to income (parking and planning) as well as Concessionary Fares, Winter Maintenance and the ongoing public inquiries. It is recommended therefore that no further expenditure commitments are made at this time. EMAP were reminded that £50k was set aside in the general contingency to fund any potential shortfall on Land Charges Income. However, the decision was that no request was made to the Executive to release these funds given the overall portfolio position. This situation will be reviewed at Monitor 2.

Neighbourhood Services

76 Service improvement and key actions:

- Waste recycling levels have continued to increase significantly in the first part of this year. From the period April to August 4600 tonnes of waste was recycled, compared to just 3100 tonnes in the same period last year. As a result, the % of total waste arisings that get recycled is expected to increase again this year, whilst the amount of waste that gets landfilled is expected decrease even further.
- The number of missed bin collections per 1,000 population is predicted to miss this year's target of '66'. This was partly expected now that new items have been introduced into the recycling schedule (i.e. residents have been reporting side waste as missed bins). Based on current prediction, we expect to achieve a figure of '80' for the year. Members should note that this outturn would still be an improvement on 2005/06 outturn of '97.5'.
- Similarly, the number of missed bins put right by the next day is also predicted to improve to 70% (61% in 2005/06), but this will fall well short of the target of 95%.
- The weekend night-time noise patrol service, which was introduced in April 2006, has received 400 calls in the first 4 months – nearly double the amount expected. Existing staff are having to supplement the service to accommodate the high demand. This has budget implication and cannot be sustained over the long-term. Neighbourhood Services are reviewing the situation to try and find a solution.

77 Resource management:

- Staff sickness absence has reduced slightly for the first 4 months of 2006/07 (5.7 days per FTE compared to 6.57 days for the same period last year). This level of sickness is still very high compared to other directorates and the national average. Long-term sickness in particular has fallen sharply (3.07 days per FTE compared to 4.29 days for the same time last year). Members however, should note that the recording and reporting of sickness data is currently being reviewed in this directorate and early indications show that some of the data previously used for Commercial Services may be inaccurate and lower than previously reported.

General Fund Services

- For Waste Services, the current projections are that there will be an overspend of £23k (0.5% of the net expenditure budget). There are several minor variations increasing costs, the largest being in relation to increased security at all sites. Waste processing costs are slightly below that projected which includes a lower cost of land

fill offset by increased costs for treating hazardous waste that was previously land filled.

- The current projections for the public toilet cleaning contract is that there will be an overspend of £55k (1.2% of net expenditure budget). This has primarily occurred due to the letting of the new toilet cleansing contract, of which £35k is recurring.

Trading Activity

- Commercial waste and the University Waste Management Contract are both performing well. There is currently expenditure pressures as a result of the high fuel prices. Over the last two years fuel prices have risen by 28% adding over £100k costs to the waste collection service.
- The prime business of the Building Cleaning service is school cleaning, council office cleaning and empty property (void) cleaning for housing. Work is on-going with schools to establish individual service level agreements to ensure the service matches the resources available. This work should be completed this year and bring the school cleaning section into a break-even position. Void cleaning is performing well and there are no financial pressures in the section. The office cleaning section is facing financial pressure, and work with client officers will start shortly.

Housing and Adult Social Services

78 Service improvement and key actions:

- Waiting times for care assessments is currently performing within the government's 'acceptable' thresholds. However, performance is expected to decline in quarters 2 & 3 due to the introduction of rationing arrangements, which are needed to help reduce Social Services expenditure.
- The average time taken to re-let council houses has improved significantly in the first 4 months of 2006/07 (current performance is 26.25 days compared to the 32.27 days outturn figure for 2005/06). Further improvement is expected before the end of the financial year, which should make a positive contribution to our CPA suite of housing indicators.
- Urgent housing repairs completed within the government's timescales have declined to 67.5% for April to July 06 (down nearly 5% from last year's outturn of 72%). This indicator however, now measures repairs defined under the 'right to repair' initiative, which has changed our performance levels. All other housing repairs show a marked improvement on the same period last year.
- The contract to replace the Social Care IT system has now been signed and a programme plan has been developed. However, implementation will not be completed until Spring 2008 and this may lead to delays in hitting some of our statutory requirements. It is likely though, that other authorities around the country will be experiencing similar problems.

79 Resource management:

- Staff sickness absence in Social Services has started to reduce (6.27 days per FTE for April – July, compared to 7.04 days in same period last year). These levels are still far too high and nearly 4-5 times that of other directorates. The costs of backfilling the absent staff is partly contributing towards the current Social Services overspend. Last year, long-term sickness was identified as a priority area that needed to be addressed and the first 4 months of 2006/07 have seen a major decrease (3.64 days per FTE, compared to 4.5 days in the same period last year).

HASS are currently working closely with the corporate HR team to help implement a more sustainable solution to the problem.

General Fund Services

- Within the Social Services area the EMAP report received information about the service and cost pressures facing the service. It also identified action that is being taken to minimise the cost impact. Two large items where there is a continued effect of the net overspend in 2005/06 were identified: the cost of community support in relation to the number of customers receiving intensive support in their own homes: for older people and those with physical disabilities (£1,331k) and for the cost of service provision for those with learning disabilities (£670k).
- This monitor shows that the Social Services department will have to continue to work hard to contain expenditure within the approved budget. This, together with the deficit within the Selby and York PCT has led to an urgent financial recovery plan being put into place. Given that the funding CYC has to spend on adult social services is the third lowest amongst unitary authorities this presents real problems in terms of the development of local services to meet new demands.
- For Housing General Fund services several small items of variations were identified, which are being dealt with within existing resources.

Housing Revenue Account (HRA)

- The current forecasted position on the HRA is a projection for the working balance to be £4,813k at 31 March 2007. This is a small improvement of £245k from the budget for the year.
- The variances reported to the EMAP included underspends resulting from additional interest income from higher balances brought forward, savings from not having to fund a shortfall in supporting people income, and additional rent income offset by net additional expenditure on repairs and maintenance due to increased demand.
- Members are reminded that it is illegal to budget for a deficit on the HRA and that the HRA is 'ring-fenced' so that any deficit cannot be made up by contributions from the general fund, nor can any surpluses be used to aid general fund services. Further, the District Auditor has highlighted that the HRA is vulnerable to changes in income and expenditure and without a surplus it is less able to meet unforeseen contingencies. He has recommended that the HRA be kept under review and that adequate cover against unforeseen contingencies is maintained.

Resources directorate

80 Service improvement and key actions:

- The % of Council Tax collected is currently 38.51% for the period April to July. This is higher than usual for this first part of the year and we expect to improve by nearly 1% on last year's figure of 96.1%. Not only is this a significant improvement for this indicator, but it also brings in much needed financial resource for the current year budget. The % of NNDR collected is also forecast to improve by over 1% for 2006/07.
- The speed of processing housing and Council Tax benefit claims has improved significantly, with the average currently running at 36 days, compared to last year's outturn of 40 days. This is a CPA indicator and will move us up to second quartile performance when compared to other unitary authorities.

- The number of council buildings open to the public with access for disabled people has risen to 84%, from 72% in 2005/06. This is an excellent achievement given the difficulty of adapting most of York's council buildings.
- The replacement of the Council's financial management system (FMS) will now not take place until 2007/08, due to the delays in appointing a project manager.

81 Resource management:

- As with last year, both short and long-term sickness absence levels continue decline across the directorate. Resources currently have the lowest levels of sickness across the council, as well as the second lowest staff turnover rate.
- Whilst the headline underspend figure of £67k (-0.1%) looks satisfactory, there are a number of issues that need to be drawn to Members attention. Included in the underspend is a sum of £87k from the FMS (Financial Management System) project that will need to be carried forward to 2007/08. This means that there is an underlying overspend within the Directorate of £20k. Furthermore the Corporate Management Team has requested the Resources Directorate to identify in year additional savings of £125k to help towards the Council's overall financial position in the current year. It is intended to offer £125k of the FMS project savings to assist the overall financial position. This would reduce Resources budgets by £125k this year and would lead to the need to identify further savings in order to create enough underspend to allow for the £87k carry forward referred to above to be funded.
- It should also be noted that some of the financial problems are ongoing such as the property rentals and the inability to find sufficient procurement savings. Longer term solutions that may include funding bids as part of the budget process are being examined.
- Resource Management Team are doing further work on the current budget situation, including work on recovery of housing benefits overpayments where we are having difficulty getting accurate projections, as part of planning and identifying savings options for next years budget. These will be reported in the next monitor.
- The headline variances as at 31st July are shown below
 - Better than anticipated performance on Housing Benefit subsidy. Overall the Council's position on Housing and Council Tax Benefit subsidy is improving. The two key issues are that the Council's homeless and planning policies are leading to additional costs falling on Housing Benefits as the Government only funds a small proportion of the costs of homeless people placed in higher cost rented accommodation. This type of accommodation is being used more and more as an alternative to bed and breakfast. On the positive side Local Authority errors are currently being managed within Government targets. If this is achieved then about £150k of additional subsidy will be earned and this is included within the projected figures in this report. If the target is not hit, and this is not something that is fully within the Council's control, then the outturn figures will be worse by the above amount, so the situation carries an element of risk. An improvement in the management of Local Authority errors could result in the receipt of approx. £150k of additional subsidy which is offset by higher costs of approx. £104k associated with additional homelessness support.
 - Delay in incurring expenditure on replacement Financial Management System, creating underspend of £319k. Main spending now due in April 2007. This underspend falls in Financial services (£87k), but the bulk of it is in IT&T (£232k).
 - Anticipated under-achievement of procurement savings of £130k is mostly due to the way in which the target has been set in previous years. Work this year has

demonstrated that there is a need to write down the target in future years to a more realistic level that properly reflects the scope for future savings on Corporate contracts and the capacity of the of the Corporate Procurement team to deliver a medium term savings programme in future years.

- There are several pressures on Property services' budgets. These comprise of overspends on rents and maintenance in Administrative Accommodation; shortfall in rent income; shortfall in income due from fire insurance premiums; and assessment costs not recoverable through the capital receipts protocol.
- Not included in the departmental totals is any variation on the easy@york programme.

Chief Executive's

82 Service improvement and key actions:

- The first draft of the Local Area Agreement (LAA) is on target for submission to the Government Office for Yorkshire & Humberside. This will be catalyst to help us improve and integrate planning and performance management with our partners.
- The directorate is playing a key role in driving forward the organisational Effectiveness Programme (OEP), which will help improve the way we manage our services and staff. The successful delivery of the OEP will help to improve our organisational culture and is crucial to deliver the required changes needed to achieve a good corporate assessment score under CPA.

83 Resource management:

- Staff turnover in the Chief Executive's department has dropped fairly sharply, at only 2.56% for the first 4 months of 2006/07. we expect to achieve or exceed the 12% target and significantly improve on the 16.8% turnover recorded in 2005/06.
- Sickness absence levels are now the lowest across the council, with just 1.33days per FTE for April – July 06. The final outturn for the year is expected to be below 8 days per FTE, 4.5 days per FTE below the corporate target of 12.5 days.
- £-139k arising from vacancies held within the department in advance of the Chief Executive's restructure including:

Deputy Chief Executive	£-123k
Performance Improvement	£-114k
Human Resources	£-25k
Scrutiny Services	£-45k

The total saving is net of £150k target saving agreed in the budget for the restructure.

- The budget included an assumed saving of £52k from using alternative media for staff advertising. This proposal has not been progressed thus the saving is not available;
- Anticipated shortfall on Print Unit Income £+26k;
- Additional expenditure on Electoral Support staffing £+23k.

Conclusions

Service Performance

- 84 Overall, performance across directorates is either performing well in comparison to other authorities, or is improving. In particular processing planning applications, waste recycling, council house re-let times and the key indicators for York Pride (i.e. graffiti, fly-tipping and abandoned car removal). The most significant improvement has occurred under Safer City, where a number crime incident statistics have improvement markedly, together with in-year citizen perception of crime and safety in the city.
- 85 There are a number of service delivery areas however, which either needed to be watched closely between now and monitor 2, or where corrective action needs to be taken to turn performance around before 31st March 2007. These include street light repair, pupil permanent exclusions, missed bin collection, staff sickness absence and some of the culture CPA indicators.

Financial Performance

- 86 Special monitoring exercises have been undertaken continually throughout the summer, identifying at an early stage that there was a potential expenditure pressure in excess of £3m. The principal areas of overspend were in Children's Services and Adult Social Services. Timely action has been taken both by these departments and across the Council to address the overspends and find funding for elements that cannot be dealt with within the departments.
- 87 If the current action taken by the Directors continues to be successful, then it is projected that the Council will overspend by £167k.
- 88 Any year-end overspend will need to be funded from reserves. The overspends need to continue to be fully monitored as any overspend results in reduced balances. The Medium Term Financial Forecast has already indicated that the next budget process will be extremely difficult. As much scope as possible will be needed to reduce the impact of service cuts and Council Tax increases.
- 89 There has been a lot of work undertaken within departments and the CMT to manage expenditure and bring budgets in on target. There are, however, some underlying pressures - notably on children's services and adult social services - where the overspends look set to continue. These will clearly need to be addressed as a high priority in future monitoring reports.

Consultation

- 90 CMT & Executive members have considered this report in a joint monitor session. The key actions and recommendations from that session are included.

Options

- 91 CMT have undertaken a large amount of work to contain expenditure and look for other savings that can be delivered to ensure that overall the Council does not overspend in the year. Members have the following options:
- approve all the actions proposed (which will still leave a net overspend of £167k);
 - approve all the actions proposed, taking the net overspend of £167k from the contingency sum;
 - approve all the actions proposed, taking the net overspend of £167k from the balances, which will leave the reserves level at £5,013k compared to the CPA level of £4,950k;

- ask CMT to look for further action that could deliver the remainder of the gap.

Analysis

- 92 All the analysis of service performance, progress on key actions and the financial position of the Council is included in the body of the report.

Corporate priorities

- 93 The proposals included in this report are designed to demonstrate progress on achieving the Council's corporate strategy, Council Plan and the priorities set out in these documents. It also provides evidence of the emerging co-operation between CMT and the Executive in working together to drive forward prioritised improvement and address issues of corporate concern.

Implications

- 94 The implications are:
- Financial - the financial implications are dealt with in the body of the report.
 - Human Resources - there are no specific human resource implications to this report, but it does contain important information on staff management and welfare.
 - Equalities - there are no equality implications to this report
 - Legal - there are no legal implications to this report
 - Crime and Disorder - there are no specific crime and disorder implications to this report, but it does provide the Executive with crucial performance information to inform future resource allocation.
 - Information Technology - there are no information technology implications to this report
 - Property - there are no property implications to this report
 - Other - there are no other implications to this report

Risk Management

- 95 The overall theme of this report supports strategic risk management across the Council. It provides Executive members with customised performance and budget information, based on high priority (or high-risk) areas of service delivery and performance. Any resource redirection or corporate attention will itself, be based on the concept of managing risk.
- 96 Key reporting mechanisms to Members on budget matters this financial year has been through the Revenue Outturn report for 2005/06, which went to the Executive on the 27th June and summarised information that already been reported via EMAPs. The Executive report clearly identified the potential future impact from on-going overspends in paragraph 9 "Members should be assured that some areas of recurring overspend have been addressed as part of the 2006/07 budget process, although there are others which will cause problems into 2006/07. Most notably work is on-going to identify and quantify the prime drivers for the overspends in Adult and Children's Social Services. Such work will assist services in developing appropriate mitigating actions but will also inform the development of the 2007/08 budget and the council's medium term financial strategy." The report went on to clarify this potential impact further firstly with a

breakdown of £355k of on-going pressures for Childrens Social Services; and in more general terms referred to a potential underlying overspend in 2006/07 on Adult Social Services and stated "If the underlying pressures are not addressed the scale of the impact in 2006/07 could once again be well over £1m. Work is on-going to quantify and address these issues."

- 97 The Finance Strategy Report which went to the Executive on the 11th July also reflected these pressures. As part of the medium term financial forecast an estimate was included of the potential need to address current service pressures for Adults and Childrens Social Services. In line with the estimates available at the time these values were recorded at £1,400k and £355k respectively. Between them these two lines represented approximately a quarter of the potential reprioritisation needs for the council in 2007/08 forecast.
- 98 The budget setting process always entails a degree of risk as managers attempt to assess known and uncertain future events. This year has demonstrated the difficulty of achieving this. In the same manner this report recommends an ambitious but achievable realignment of funding to deliver a balanced budget. As with any budget the key to mitigating risk is prompt monitoring and appropriate management control. As such updated figures and revised corrective actions will be monitored via Directorate Management Teams, Corporate Management Team and the second monitor reports in December.

Recommendations

99 The Executive is asked to:

1. Note the performance issues identified in this report.

Reason: So that corrective action for the performance issues can be addressed by directorate and EMAPs prior to the next monitor session in December

2. Consider the applications for supplementary estimate requests of £179k to be funded from the contingency fund, as set out in paragraph 62, and decide whether, or at what level, to grant approval.

Reason: Decisions on the level of supplementary estimates and the granting of them have to be made and approved by the Executive.

3. Approve the virements identified in paragraph 64, Table 4.

Reason: The Executive must approve virements of more than £250k.

4. Approve the virements identified in paragraph 65.

Reason: The virement request is within the budget areas where the Executive is the responsible body.

5. Approve the virements (on a non-recurring basis) that reduce the budgets for certain departments/portfolio areas and reallocate them to achieve a balanced budget as set out in paragraph 67, Table 5

Reason: The Executive approve virements of more than £250k

6. Instruct departments to continue to look for savings within their own budgets rather than request supplementary estimates for additional expenditure pressures.

Reason: To ensure that all practicable action is taken in departments prior to seeking additional funding from the Executive.

7. Endorse the action currently being taken by departments to manage the overspends identified.

Reason: So that the action being taken is supported by the Executive

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Report Approved 27/09/06



Date *Ins*

Specialist Implications Officer(s) None

Wards Affected: *List wards or tick box to indicate all*

All



Background Working Papers

Reports to individual EMAP meetings

Annexes

- Annex 1 – York Pride Scorecard for monitor 1
- Annex 2 – Safer City Scorecard for monitor 1
- Annex 3 – Corporate overview of staff performance for monitor 1
- Annex 4 – CPA prediction for 2006
- Annex 5 – Customer First statistics for monitor 1
- Annex 6 - General Fund Net Expenditure Budget
- Annex 7 - Variations on Treasury Management Activity
- Annex 8 - Detail of Other Centrally Held Budgets
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York Pride Scorecard for Monitor 1 – 2006/07

Annex 1

Code	Description	Directorate Responsible	2004/05 outturn	2005/06 outturn	2006/07 latest	2006/07 target
COLI 77a	Average time taken to remove obscene graffiti (in days)	Neighbourhood Services	New for 2005/06	1.98 days	1.16 days	2 days
COLI 77b	Average time taken to remove non-obscene graffiti (in days)	Neighbourhood Services	New for 2005/06	4.94 days	2.31 days	4 days
VH5a	Average time taken to remove fly-tips (<i>DEFRA figure</i>)	Neighbourhood Services	New for 2005/06	1.53 days	1.92 days	2 days
VH5b	Average time taken to remove fly-tips (<i>CSO figure</i>)	Neighbourhood Services	1.92 days	1.04 days	1.11 days	1 day
BVPI 218a	% of new reports of abandoned cars investigated within 24 hours of notification	Neighbourhood Services	New for 2005/06	95.79%	99.34%	95%
BVPI 218b	% of abandoned cars removed within 24 (from point of being legally able to do so)	Neighbourhood Services	New for 2005/06	89.93%	97.29%	95%
COLI 5	% of people satisfied with their local area/neighbourhood	Chief Execs	78%	73%	N/A until Monitor 2	Not set
Local	% of people satisfied with the York area	Chief Execs	81%	75%	N/A until Monitor 2	Not set
BVPI 89	% of people satisfied with local cleanliness	Neighbourhood Services	63%	61%	N/A until Monitor 2	63%
BVPI 90a	% of people satisfied with household waste collection	Neighbourhood Services	87%	69%	N/A until Monitor 2	Not set
BVPI 90b	% of people satisfied with waste recycling	City Strategy	62%	54%	N/A until Monitor 2	Not set
COLI 6	% of tenants satisfied with maintenance of their local open spaces	Neighbourhood Services	84%	77%	N/A until Monitor 2	78%
VH37	% of people satisfied with roads & pavements	City Strategy	51%	56%	N/A until Monitor 2	50%
BVPI 187	Condition of York's footways (% needing further investigation)	City Strategy	15.81%	11.3%	N/A until Monitor 2	14%
BVPI 199a	% of land and highways with combined deposits of litter and detritus	Neighbourhood Services	24%	22%	N/A until Monitor 2	20%
BVPI 199b	% of relevant land and highways where unacceptable levels of graffiti are visible	Neighbourhood Services	New for 2005/06	7.78%	N/A until Monitor 2	4%
BVPI 199c	% of relevant land and highways where unacceptable levels of fly-posting are visible	Neighbourhood Services	New for 2005/06	1%	N/A until Monitor 2	1%
BVPI 199d	The year on year reduction in the total number of incidents and increase in total number of enforcement actions taken to deal with fly-tipping	Neighbourhood Services	New for 2005/06	3	N/A until Monitor 2	3

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Safer City Scorecard for Monitor 1 – 2006/07

Annex 2

Survey measures

Code	Description	Source	2003/04	2004/05	2005/06	May 2006
CC2	% of people feeling that York is a safe city in which to live	Talkabout	49%	47%	51%	55%
Coli 28	% of residents willing to report crime and anti social behaviour.	Talkabout	55%	57%	76%	78%
Coli 29	% of people concerned about going out alone	Talkabout	30%	27%	25%	26%
Coli 30	% of people concerned about leaving their house empty	Talkabout	60%	55%	44%	45%

Other measures

Code	Description	Source	2004/05	2005/06	2006/07 latest	2006/07 target	Comments
Drugs							
BV198	Problem drug mis-users in treatment per 1,000 head of population aged 15-44	DAT	9.84	10.45	9.47	10.9	
Anti-social behaviour							
Coli 2a	% of noise complaints, investigated and closed within 20 working days	EPU	80.4%	84%	79% quarter 1	76%	This figure does not include the period covering the main summer months when the majority of noise complaints occur.
PU 12	The proportion of secondary school pupils who have experienced regular bullying	Access and Inclusion	6.8%	6.5%	N/A	6.5%	This indicator is only available annually
Street lighting							
Coli 33	% of street lights not working as planned	Highways	0.77%	0.78%	0.95% (April to August)	0.70%	The formulae employed to calculate this figure uses a scouting period for the first half of the year which is twice as long as the latter half- this skews the figure upwards.

Safer City Scorecard for Monitor 1 – 2006/07

Annex 2

Showing York's performance against Home Office agreed British Crime Survey targets in monitoring the Community Safety Plan 2005 - 2008	Targeted reduction by 2008	2003/04 Baseline		Target 2007/08		2006/07 latest All figures April to August	
		Number	Rate per 1,000 population/households	Number	Rate per 1,000 population/households	Number April – August 2006	Rate per 1,000 population/households April – August 2006
Overall crime	↓24.1%	17,948	98.0	13,623	74.4	5,413	29.56
Domestic burglary	↓30%	2,346	30.4	1,642 (1,501)	21.3	441	5.71
Common assault	↓10%	1,488	8.1	1,339 (2181 + woundings)	7.3	326	1.78
Woundings (serious and other)	↓10%	1,018	5.6	916 (2181 + common assault)	5.0	759	4.1
Criminal damage	↓25%	5,379	29.4	4,034	22.0	1,609	8.79
Theft or unauthorised taking of a vehicle (including attempts)	↓30%	1,066	5.8	746 (682)	4.1	283	1.55
Theft from a vehicle (including attempts)	↓30%	3,258	17.8	3,258 (2,085)	12.5	951	5.19
Vehicle interference	↓30%	544	3.0	381 (348)	2.1	211	1.15
Theft or unauthorised taking of a cycle	↓25%	1,854	10.1	1,391	7.6	587	3.21

iQuanta Data – report from Ian Cunningham, Safer York Partnership

Targets in brackets denote LPSA2 stretch. The LPSA target for violent crime is an aggregate of common assault and woundings.

Staff Performance for Monitor 1 – 2006/07

Annex 3

1 Days lost through sickness – average days lost per FTE employee by directorate

Directorate	05/06 OUTTURN	01.04.05 – 31.07.05	01.04.06 – 31.07.06
Corporate Figure	12.48	4.19	3.66
Chief Executive	8.98	2.33	1.33
Neighbourhood Services	18.66	6.57	5.70
City Strategy	11.11	3.18	3.56
Resources	9.69	2.80	2.17
LCCS	9.01	2.96	2.78
HASS	19.82	7.04	6.27

2 Days lost for stress related illness

Directorate	05/06 OUTTURN	01.04.05 – 31.07.05	01.04.06 – 31.07.06
Corporate Figure	1.97	0.68	0.67
Chief Executive	0.45	0.44	0.06
Neighbourhood Services	1.62	0.49	0.79
City Strategy	2.23	0.52	0.65
Resources	1.52	0.65	0.22
LCCS	1.36	0.45	0.54
HASS	3.93	1.44	1.31

3 Days lost to Short-Term and Long-Term Sickness

Directorate	Short-Term Sickness		Long-Term Sickness	
	01.04.05 – 31.07.05	01.04.06 – 31.07.06	01.04.05 – 31.07.05	01.04.06 – 31.07.06
Corporate Figure	1.70	1.69	2.48	1.97
Chief Executive	1.28	1.14	1.05	0.19
Neighbourhood Svcs	2.28	2.63	4.29	3.07
City Strategy	1.48	2.22	1.70	1.34
Resources	1.32	1.75	1.48	0.42
LCCS	1.34	1.16	1.62	1.62
HASS	2.54	2.63	4.50	3.64

4 Other corporate indicators

	Indicator	01.04.06 – 31.07.06	05/06 OUTTURN
BV 14	% of early retirements as a % of total workforce	N/A	0.78
BV 15	% of ill health retirements as a % of total workforce	N/A	0.29
BV 16a	% of employees with a disability	1.94	1.90
BV 17a	% of employees from ethnic minorities	1.27	1.38
CP11	Number of RIDDORS	9	61

Please note: Some of the sickness and turnover figures relate to figures from the old directorate structures (i.e. Commercial Services for Neighbourhood Services, DECS for City Strategy). This has been done for 2 reasons:

1. Delphi has not yet been changed to reflect some of the new restructure arrangements.
2. So that performance trends can be checked reliably against performance for the previous year.

HR are working the Delphi transition and figures based on the actual staff in the new directorates will be available for monitor 2.

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CPA: scorecard 2005, predicted scorecard for 2006

Annex 4

Final CPA 2005 Scorecard (December 2005)

	Category	2005	Notes
	Corporate Rating	3	
Level 1	Children & Young People	4	via OFSTED and CSCI
	Adult Social Care	3	via CSCI
	Use of Resources	3	via Audit Commission
	Benefits	3	via BFI
Level 2	Culture	2	via Audit Commission Cultural Services inspection – 2 Performance Indicators - 3
	Environment	2	via Audit Commission Highways Maintenance insp. – 2 Street Environment inspection – 2 Waste Management insp. – 2 Performance Indicators - 2 (held at 2 by star blocker BV109.)
	Housing	3	via Audit Commission Housing Management Insp. –3 Supporting People Inspection – 2 Housing Management PIs – 2 Community Housing PIs – 3
	Council Rating	3 star (Good)	

Predicted CPA 2006 Scorecard (February 2007)

	Category	2006	Notes
	Corporate Rating	3	Certain
Level 1	Children & Young People	4	Via OFSTED and CSCI
	Adult Social Care	3	Via CSCI
	Use of Resources	3	Via Audit Commission judgement
Level 2	Benefits	3	Via BFI. Based on estimated score of 3 on PI element, and 3 on 'enabler' element
	Culture	2	Via Audit Commission. Inspection score 2 (37.5% of block), PI score 2 (62.5%)
	Environment	3	Via Audit Commission. Waste Management inspection 2 (10%), PI score 3 (90%)
	Housing	2 or 3	Via Audit Commission Supporting People inspection – 2 (15%) Community Housing PIs – 2 (35%) Housing Management PIs – 2 or 3 (50%)
	Council Rating	3 star	

- 2006 Refresh to be published Feb 07 – autumn customer satisfaction figures will be included (housing, planning, culture, environment)
- Environment block expected to rise to 3 as performance on star blocker BV109 exceeded targets during year to June 2006. Strong performance overall.
- Housing block could fall – but depends on satisfaction figures BV74,75. Of the 18 performance indicators in the block where we know the outcome, 11 remain in the same band, 2 have gone up a band, 2 have gone down a band and 3 are new. Of the 11 that remain in the same band, 6 show marked improvement – although not enough to go up a band.
- Culture PI element score will fall from 3 to 2, but overall block score will remain at 2. Two of 6 new 2006 indicators around sport are expected to fall below thresholds, which is enough to pull the PI element score down from 3 to 2.
- Undertaken a robust Use of Resources self assessment which will be internally moderated. Initial findings suggest that we will retain CPA3
- Adult Social Care has hit all its KPI thresholds for 2005/06, and enjoyed a positive learning disability inspection. Therefore likely to retain CPA3.
- LCCS have self-evaluated an Annual Performance Assessment as 4 on Children's Services, 4 on Capacity, 3 on Children's Social Care. No firm information why we would drop to 3.

Issues for 2007 Refresh (December 2007)

Prospects for the 2007 Refresh are less certain. CMT/Exec should consider a number of issues. Particular concern over Culture Block. (the rules used to convert block scores into an overall star rating are set out on the next page)

Issues	Potential Implication
<p>Corporate Inspection expected Autumn 2007. Self assessment work suggests a score of 2 at best. Significant embedded improvement would be required to score a 3 in areas such as corporate culture, strategic partnership working, prioritisation and organisational capacity.</p>	<p>Scoring a 2 puts greater pressure on Resources, Childrens and Adult Social Care blocks to maintain current high ratings.</p> <p>To retain a 3 star overall rating – Resources, Children, and Adults Social Care would have to score 3, and the rest 2.</p> <p>A poor inspection result (scores 1) would limit the council's overall rating to 2 at best.</p>
<p>Adult Social Care. Current resourcing pressures will impact on some key performance indicators (e.g. waiting times for packages of care). However likely that this can be managed and so no reason to overstate the risk of dropping to 2 at this point.</p>	<p>Scoring a 2 (with a corporate score of 2) would reduce overall star rating to 2 stars.</p>
<p>Children & Young People. No specific issues to report.</p>	<p>-</p>
<p>Use of Resources. Commission tighten up the UoR framework each year, and therefore difficult to estimate likely future score. However with a full action plan in place against which we have made good progress, no reason to overstate the risk of dropping to 2 at this point.</p>	<p>As Adult Social Care.</p>
<p>Benefits. No specific issues to report.</p>	<p>-</p>
<p>Culture. Commission are suggesting (1) widening the scope of the block (2) toughening up the treatment of Public Library Standards (3) toughening up the scoring system. All 3 increase risk of this block's score falling.</p>	<p>Scoring a 1 (if combined with a lower corporate rating) would push York's overall rating down to either a 0 or 1 star.</p>
<p>Environment. Commission are suggesting widening the block to include indicators on graffiti/fly-tipping. They also intend to include BVPIs around drug treatment, youth justice re-offending, local satisfaction with crime and vandalism/nuisance.</p>	<p>No significant concerns over impact on our environment block score.</p>
<p>Housing. Commission are suggesting widening the block to include indicators on repairs, gas servicing, housing advice, homelessness prevention, new house building, prevention of domestic violence and supporting people. Confident that housing management indicators are likely to improve.</p>	<p>No significant concerns over impact on our housing block score.</p>

Letters dealt with within 10 days	2005/06	1st monitor 2006/07		Change from 2005/06	On target?	
		Total rec'd	% answered			
Target = 95%						
CEx	98%	1,254	99%	stable		✓
City Strategy	95%	481	92%	declining		✗
Housing and Adult Social Care	91%	590	98%	improving		✓
Learning Culture & Childrens' Services	98%	2,678	97%	stable		✓
Neighbourhood Services	86%	53	91%	improving		✗
Resources	87%	4,540	95%	improving		✓
Total for Council	94%	9,596	96%	improving		✓
Stage 2 Complaints dealt with within 10 days Target = 95%	2005/06	1st monitor 2006/07		Change from 2005/06	On target?	
		Total rec'd	% answered			
CEx	100%	0	n/a	n/a		n/a
City Strategy	50%	1	100%	improving		✓
Housing and Adult Social Care	59%	11	82%	improving		✗
Learning Culture & Childrens' Services	93%	5	100%	improving		✓
Neighbourhood Services	n/a	0	n/a	n/a		n/a
Resources	100%	3	100%	stable		✓
Total for Council	76%	20	90%	improving		✗
Stage 3 Complaints dealt with within 10 days Target = 95%	2005/06	1st monitor 2006/07		Change from 2005/06	On target?	
		Total rec'd	% answered			
CEx	0%	0	n/a	n/a		n/a
City Strategy	100%	1	0%	declining		✗
Housing and Adult Social Care	26%	5	20%	declining		✗
Learning Culture & Childrens' Services	n/a	0	n/a	n/a		n/a
Neighbourhood Services	n/a	0	n/a	n/a		n/a
Resources	100%	1	100%	stable		✓
Total for Council	40%	7	29%	declining		✗
Visitors seen within 10 minutes Target = 100%	2005/06	1st monitor 2006/07		Change from 2005/06	On target?	
		Total visitors	% seen			
CEx	100%	1,061	100%	stable		✓
City Strategy	100%	9,079	100%	stable		✓
Housing and Adult Social Care	97%	7,173	96%	stable		✗
Learning Culture & Childrens' Services	100%	11,503	100%	stable		✓
Neighbourhood Services	n/a	0	n/a	n/a		n/a
Resources	99%	16,853	99%	stable		✗
Total for Council	99%	45,669	99%	stable		✗
Those needing further help seen within 10 minutes Target = 100%	2005/06	1st monitor 2006/07		Change from 2005/06	On target?	
		Total visitors	% seen			
CEx	99%	745	100%	stable		✓
City Strategy	100%	1,240	100%	stable		✓
Housing and Adult Social Care	88%	1,021	79%	declining		✗
Learning Culture & Childrens' Services	100%	4,492	100%	stable		✓
Neighbourhood Services	n/a	0	n/a	n/a		n/a
Resources	100%	654	100%	stable		✓
Total for Council	97%	8,152	97%	stable		✗
Phone calls answered within 20 seconds Target = 95%	2005/06	1st monitor 2006/07		Change from 2005/06	On target?	
		Total rec'd	% answered			
CEx	97%	12,600	96%	stable		✓
City Strategy	93%	38,615	92%	stable		✗
Housing and Adult Social Care	91%	68,836	90%	stable		✗
Learning Culture & Childrens' Services	95%	56,260	94%	stable		✗
Neighbourhood Services	80%	30,351	85%	improving		✗
Resources	91%	173,340	82%	declining		✗
Total for Council	93%	380,002	89%	declining		✗

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General Fund Net Expenditure Budget

	2006/07	
	£000	£000
Net Expenditure Budget		97,769
Use of Balances (agreed at Budget Council)		1,100
Use of Commercial Services profits (agreed at Budget Council)		189
Starting Service Net Expenditure Budget		99,058
Use of General Fund Balances Agreed During Year		
Reduced use for Public Inquiries - sum used in 05/06 (Exec 27 Jun 06)	(21)	
Carry Forward of Budgets from 2005/06 (Exec 27 June 06)	1,158	
Other identified use of 2005/06 underspend (Exec 27 June 06)	100	1,237
Revised Service Net Expenditure Budget		100,295

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Variations on Treasury Management Activity

	Net Budget £000	Projected Out-turn £000	Variance £000
<u>Interest Earned on Average Balances</u> The delay in the capital receipts has resulted in an impact on the Council's cash flow, which has a knock on effect on the treasury management budget. As a result of the underachievement of capital receipts against the anticipated plan the Council has used its existing cash balances to fund the capital programme, resulting in a fall in the cash available to invest. The delay in key receipts was built in to the revised 2006/07 budget, however, delays to a number of key receipts have had the impact of lowering the average balances for the year by £5.5m. In addition to this the decision to delay borrowing to take advantage of more preferential rates has had the impact of depressing balances further which also contributes to the overspend. The Council is predicted to receive more investment interest than budgeted because interest rates, which were predicted to fall at the time of the budget are expected to remain on hold for the remainder of the year. This position has been further improved by a better than normal returns generated by the in house treasury management team.	(1,220)	(1,140)	+235
<u>Minimum Revenue Provision (MRP) decrease</u> There has been an increase in the level of MRP because the opening balance for 2006/07 on the Capital Financing Requirement is higher than expected, when the budget was set. There was an overall shortfall in capital receipts of £8.3m, which would have seen an increase in MRP of more than £330k in 2006/07. Year end financing adjustments, which involved "borrowing" from earmarked funds of £4.3m resulted in a reduction MRP of £170k. Flexibility in light of potential lower receipts was also built in to the budget which will result in an overall overspend against the available budget of £54k. A contingency of £250k was earmarked in case the Barbican receipt was not achieved.	2,573	2,627	+54
<u>Club Loan Debt Restructure</u> Negotiations to restructure the Council's £10m Club Loan have been hampered by one of the partner authorities reluctance to reschedule. However, around the table negotiations have been resumed but there is Member reluctance in our partner authority to restructure because of the impact that this will have on their HRA. It is unlikely that this saving will be achieved in the foreseeable future.	636	716	+80
<u>Long Term Borrowing</u> The decision to take long term borrowing has been delayed as the Council wait for more beneficial interest rates, this should result in an interest saving of £284k for the year. However, the Council is still expected to have to borrow at a slightly higher interest rate than originally budgeted for, so this will reduce the saving by £14k to make an overall saving of £270k.	4,139	3,869	-270
<u>Temporary Borrowing</u> Careful cashflow management and more buoyant interest rates have meant it has not been necessary to enter in to any temporary borrowing, it is unlikely that any temporary borrowing will be required for the remainder of the year resulting in an underspend of £26k.	26	-	-26
<u>Miscellaneous</u> Other net small variances produce a saving.	(1,126)	(1,127)	-1
Total	5,028	4,945	-83

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Detail of Other Centrally Held Budgets

These are budgets that are required to meet financial liabilities of a corporate nature or to create capacity to meet expenditure demands that occur periodically (for example a 53 week pay year).

	Net Budget £000	Projected Out-turn £000	Variance £000
<u>Pensions - Costs of Early Retirements</u> This is the cost of decisions made to allow staff to take early retirement in prior years, together with the implications of the '85-year' rule for both the Local Government Pension Scheme and the Teachers' Pension Scheme. The increased costs are due to new retirements under the latter.	683	801	+118
<u>Redundancy Payments</u> At the moment redundancy payments are expected to lower than the budget provided, but the saving is needed to compensate for the additional costs of retirements shown above.	530	425	-105
<u>Park & Ride - provision for staff passes costs</u> The budget included a saving to reduce the expenditure by £45k pa. It is not expected that this can be fully delivered in 2006/07, but is being looked at as part of the Job Evaluation exercise.	50	70	+20
<u>Reserve for 53 week pay year</u> The next 53 week pay year is 2007/08. This money is set aside each year to meet these occasional costs to ensure that there is no additional expenditure pressure every 5 - 6 years.	59	59	-
<u>Employer Superannuation Contributions to North Yorkshire Pensions Fund</u> This represents the additional amount that is budgeted to meet the Council's liability on the fund. The rate charged to service accounts is in line with FRS17 rules, but the total cost to the Council is 17.6%.	606	606	-
<u>Revenue Support Grant (RSG) Amending Report 'Clawback'</u> The Council were advised that RSG granted in prior years was to be 'clawed back' as part of the settlement for 2006/07 for redistribution to other Councils. This was a consequence of the government recalculating	231	231	-
<u>Capital Programme running costs</u> This is to fund the revenue consequences of specified capital schemes. When the development 'goes live' the money will be transferred to the service budget.	301	301	-
<u>Specific Contingency for Rental Income losses</u> This money is set aside to compensate the revenue accounts where there is a loss of rental income due to an asset being sold to generate a capital receipt to support the capital programme. Currently it is not expected that the full sum will be required this year, but it will depend on the timing of disposals.	46	25	-21
<u>Specific contingencies set up as part of the budget process</u> This is the provision made for the costs of the job evaluation exercise. Any money not needed for the in-year costs of the project will be transferred to reserves to meet the future costs of decisions made.	1,541	1,541	-
<u>Management Challenge set to find further budgetary savings in the financial year</u> This saving has been addressed as part of the overall re-alignment of the budgets. See main report for details.	(100)	-	+100
<u>Other central provisions</u> This includes specific contingency items set aside in the budget process which have not yet been allocated (e.g. nndr bill inflation) and provision for bad and doubtful debts.	556	556	-
Total	4,503	4,615	+112

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Additional Savings Proposals Recommended for Approval by CMT in 2006/07

Children's Services - non DSG

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Combined placement and fostering budget	125.00	-	125.00
Use of Childrens Services grant	98.00	-	98.00
Placement strategy - reinvestment of children's Home closure savings	94.00	-	94.00
Increased contribution available Children's Services placement and fostering budgets	112.00	-	112.00
Redirection of broadband contract grant	164.00	-	164.00
Total	593.00	-	593.00

Leisure and Culture

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Net projected savings for the year, agreed to be used to enable a re-configuration of the budget for 2006/07	139.00	-	139.00
None proposed by CMT, but the following were considered:			
A further £30k reduction in parks maintenance expenditure on top of the £43k already required to bring the budget back into line. This would involve cancelling planned work as follows: 1 - Tidy-up of Hull Road Park, including removal of old broken pergola, removal of old shrub beds, new turf, removal of hedges to open up views and increase safety 2 - Drainage work to allotments - this will delay the ability to bring more land into cultivation 3 - Replacement animation materials for the winter/spring parks programme 4 - An arts project in West Bank Park jointly funded with Arts and Culture 5 - The remaining tree planting programme (approx. 50 trees) 6 - Replacement of play equipment 7 - Signage and bins at West Bank Park as part of ongoing tidy up to meet Green Flag standards 8 - Non user survey work 9 - Winter shrub maintenance			
£10k cut in expenditure on Arts events and projects This cut would mean withdrawing support to the sub-regional work supporting the City of Festivals initiative. As a result we will be unable to support events such as Festival of Angels, the Holocaust Memorial Day, Viking Festival, Spire and Storm at York Minster, the Wilberforce anniversary and the Chinese New Year celebrations. This not only means a reduction in their programme, but it affects their ability to attract other funding; a further £30k is likely to be lost to the events/community sector in the city.			

Additional Savings Proposals Recommended for Approval by CMT in 2006/07

£20k saving from holding a number of posts within the Leisure team vacant This saving will principally impact on the Parks & Open Spaces team restricting the ability to undertake development work particularly on bringing in external funding and on the events team restricting the ability to run planned events and support community events.			
A cut in the Library book stock budget If the full £95k were required to balance the Leisure and Culture budget this would translate into approximately 7,200 books. This would result in us moving to 141 items added to stock pere thousand population against the antional standard of 218. (This is a CPA indicator.) It would also have a knock-on effect into future years.			

Total **139.00** - **139.00**

Economic Development

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
None proposed	-	-	-

Total **-** **-** **-**

City Strategy

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Net projected savings for the year, agreed to be used to enable a re-configuration of the budget for 2006/07	63.00	-	63.00
Additional car parking income	-	100.00	100.00
Vacancy management	-	50.00	50.00

Total **63.00** **150.00** **213.00**

Neighbourhood Services

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Reduce training provision	-	20.00	20.00
Bio-gas energy royalty income from Harewood Whin	-	15.00	15.00
Staff costs allocated to DEFRA grant	-	5.00	5.00

Total **-** **40.00** **40.00**

Additional Savings Proposals Recommended for Approval by CMT in 2006/07

Chief Executive's Department

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Net projected savings for the year, agreed to be used to enable a re-configuration of the budget for 2006/07	33.00	-	33.00
Ongoing savings - details of what this is please	-	27.00	27.00
Total	33.00	27.00	60.00

Resources Directorate

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Net projected savings for the year, agreed to be used to enable a re-configuration of the budget for 2006/07	67.00	-	67.00
Further one-off savings to be found on the FMS replacement project	-	58.00	58.00
Total	67.00	58.00	125.00

Treasury Management Savings

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
All opportunities to be taken to maximise interest from the treasury management portfolio	-	47.00	47.00
Total	-	47.00	47.00

Housing General Fund

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
None proposed	-	-	-
Total	-	-	-

Additional Savings Proposals Recommended for Approval by CMT in 2006/07

Adult Social Services

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
Older People & Physical Disabilities			
Reconfiguration of home care service - this is a challenging target	603.00	-	603.00
Continued review of customers to ensure current eligibility criteria strictly adhered to	90.00	-	90.00
Maximising the usage and efficiency of the in-house team	65.00	-	65.00
Business support vacancies	63.00	-	63.00
Introduction of a waiting list for all but the customers in critical need	50.00	-	50.00
Continued reduction in the use of agency staff	25.00	-	25.00
Learning Disabilities			
Accommodation review	65.00	-	65.00
Reconfiguration of supported living schemes	55.00	-	55.00
Maximise use of Independent Living Fund (ILF)	25.00	-	25.00
Other savings across contracted services	10.00	-	10.00
Additional Savings			
Reallocate grants, retain £30k for assistive technology	-	70.00	70.00
Freeze posts	-	30.00	30.00
Remove free discharge care	-	15.00	15.00

Total	1,051.00	115.00	1,166.00
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Overall General Fund Services Total	1,946.00	437.00	2,383.00
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Children's Services - DSG

Brief Description	Action Agreed at EMAP £(000)	Additional Amount Proposed £(000)	Total Additional Saving £(000)
None proposed	-	-	-

Total	-	-	-
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Growth Schemes in 2006/07

Children's Services - non DSG

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Staffing Increments	139.00		On target
Easy @ York	12.00		On target
Teacher's Workload Reforms	45.00		On target
Teacher's Performance Pay Grant	74.00		On target
IT Development Plan	54.00		On target
Maintain LPSA Adoption Investment	30.90		On target
Maintain LPSA Employment of Care Leavers Investment	17.00		On target
Foster Care Placement Costs	50.00		On target
Management Information Service Investment	32.00		On target

Growth Total 453.90

Leisure and Culture

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Staffing Increments	30.00		On target
Easy @ York	6.00		On target
Contribution to the 2010 Mystery Plays	20.00	✓	On target
Library Standards - Book Stock	10.00		On target
Loss of English Nature Grant	13.00		On target
Improving Youth Service Standards	51.00		On target
Sports Management Restructure	20.00	✓	On target

Growth Total 150.00

Economic Development

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Salary Increments	7.00		On target

Growth Total 7.00

Growth Schemes in 2006/07

City Strategy

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Salary Increments	124.00		On target
Highway Maintenance Prudential Borrowing	46.00		On target
Highways Maintenance Contract	377.00		On target
Daytime Car Parking Charges	300.00		Not required due to the closure of the Hungate temporary car park and external operators increasing their charges.
Freeze Car Park Charges for 2006/07	150.00		On target
Land Charges - Service Pressure	50.00		The income shortfall is likely to be £75k rather than £50k, but no call has yet been made on the contingency fund.
Development Control Action Plan	270.00		On target
Sustainability Initiatives	40.00		On target
Contribution to Easy@York	40.00		On target
Major Public Inquires	500.00	✓	Likely to be £100k underspent due to lower than expected legal fees.

Growth Total 1,897.00

Neighbourhood Services

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Salary Increments	33.00		On target
Waste Strategy	250.00	✓	On target
Landfill Tax	245.00		On target
Plastic and Cardboard Recycling Banks	47.00		On target
Plastic and Cardboard Kerbside Recycling	70.00	✓	On target
Recycling Initiatives	30.00		On target
Medical Waste	10.00		On target
Crematorium - Service Pressure	30.00		On target
Crematorium - Minor Upgrade	10.00	✓	On target
Pest Control	15.00		On target
Gambling Act	18.00	✓	On target
Contribution to Easy@York	7.00		On target
Double Taxation	5.00		On target

Growth Total 770.00

Growth Schemes in 2006/07

Chief Executive's Department

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Staff Increments	47.30		On target
York Community Pride	25.00		On target
Easy@York Contribution	15.00		On target
Safer Cities	50.00		On target
Contribution to the Youth Offending Team	50.00		On target

Growth Total 187.30

Resources Directorate

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Staff Increments	131.00		On target
Contribution to Easy@York	31.00		On target
Finance Staff	25.00		On target
Housing Benefit Post from Additional RSG	54.00		On target
Housing Benefit Venture Fund Repayment	25.00	✓	On target
FMS Replacement Project	100.00	✓	On target
Additional Post within the Benefits Service	18.00		On target

Growth Total 384.00

Housing General Fund

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Staff Increments on Housing Non Landlord	4.00		On target
Homelessness Prevention	10.00	✓	On target
Regional Housing Contributions	15.00		On target

Growth Total 29.00

Growth Schemes in 2006/07

Adult Social Services

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Corporate Services			
Staff increments	126.50		On target
ISIS Customer Database Replacement	30.00	✓	On target
Electronic Social Care Record (ESCR)	34.30	✓	On target
Contribution to Easy @ York	53.00		On target
Learning Disabilities			
Deputy Head of Service	13.00	✓	On target
Mental Health			
Mental Health grant	30.00		On target
Older People & Physical Disabilities			
Residential & Nursing Fees	100.00		On target
Windsor House	98.00		Only expect to spend £49k in 2005/06 due to slippage from delays in re-providing Windsor House as an EMI complex.

Growth Total 484.80

Overall General Fund Services Total 4,363.00

Children's Services - DSG

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Staffing Increments - Centrally Employed Staff	45.00		On target
Teacher's Workload Reforms - Centrally Employed Teachers	45.00		On target
Teacher's Workload Reforms - School Employed Teachers	384.00		On target
KS3 Personalised Learning	298.00		On target
Primary Personalised Learning	268.00		On target
14-16 Practical Learning Options	123.00		On target
Nursery Education Grants	350.00		On target
Out of City Placements	237.00		On target
Westside Secondary School Reorganisation - Contingency	360.00		On target
Loss of Minor Grant Funding	50.00		On target
Ethnic Minority Service Welfare Worker	30.00		On target
PRUs and Skills Centre - Increased Pupil Numbers	70.00		On target

Growth Total 2,260.00

Growth Schemes in 2006/07

Housing Revenue Account

Brief Description	Net Cost 2006/07 £(000)	One- off	Comments
Sx3 Allocations policy amendments / licensing cost	10.00		On target
Staff Increments on Housing Revenue Account	31.00		On target
Mobile IT working	25.00	✓	On target

Growth Total 56.00

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Savings Proposals in 2006/07

Children's Services - non DSG

Brief Description	Saving 2006/07 £(000)	One- off	Comments
ACCESS & INCLUSION			
Access Services			
Student Support Staffing	67.00		On target
Transport Administration - Delete Post	15.00		On target
Discretionary Transport Budget Saving	15.00		On target
Clothing Grants Budget Reduction	5.00		On target
Special Educational Needs Service			
SEN Monitoring & Evaluation Saving	20.00		On target
SEN Administration - Delete Post	18.00		On target
Educational Psychology - New Responsibilities	51.00		On target
CHILDREN AND FAMILIES			
Procurement Savings	6.00		On target
Close Residential Children's Home	164.00		On target
LIFELONG LEARNING & CULTURE			
Adult & Community Education			
Non-Accredited Provision - Cut Grant to York College	9.00		On target
Means Test Administration Fee Increase	1.00		On target
IT Programme - Introduce Administration Fee	2.00		On target
Carecent Art Workshops - Reduce Funding	8.00		On target
Popular Programmes - Above Inflation Fee Increase	2.00		On target
Arts & Culture			
Arts Administrative Support Reorganisation	9.20		On target
Music Tuition - Above Inflation Fee Increase	15.00		On target
Music Tuition - Increased Pupil Numbers	26.00		On target
Theatre Royal SLA Reduction	10.00		On target
RESOURCE MANAGEMENT			
Finance			
Bank Accounts for Schools (BAFS) Scheme Cash Flow Saving	35.00		On target
Increased SLA Income From Schools	9.00		On target
Non Staff Budgets Reduction	3.00		On target
Staff Restructure Saving	5.00		On target
Human Resources			
Retirement & Redundancy Costs	0.00		On target
School Crossing Patrols - Vacancy Factor	16.00		On target
Trade Union Duties - Budget Reduction	3.00		On target
ICT Client Services			
Broadband Project Management Recharge	5.00		On target
Planning & Resources			
Non Staff Budgets Reduction	4.00		On target
Contract Monitoring Charges - Above Inflation Increase	4.00		On target
Introduce Grounds Maintenance Contract Monitoring Service	10.00		Proposal not implemented.
STANDARDS & QUALITY			
School Governance Service			
Governor Dispatch - Reduce Frequency	3.00		On target
Clerking SLA - Above Inflation Increase	2.00		On target

Savings Total 542.20

Savings Proposals in 2006/07

Leisure and Culture

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Arts and Culture			
Impressions Service Level Agreement - Ceased	31.00		On target
Arts Service Level Agreements - Budget Reduction	2.00		On target
Events & Festivals - Budget Reduction	2.00		On target
Libraries & Heritage			
Library Income Generation	10.00		Unlikely to be achieved.
Business Information - Cease Service	29.00		On target
Community Development Team - Reduction	11.00		On target
Parks & Open Spaces			
Micklegate Stray Rental Income	50.00		On target
Allotment Rental Income	1.00		On target
Sports & Active Leisure			
Swimming Pool Rate Revaluations	50.00		On target
Sports Facilities Management Savings	10.00		On target
All Saints Sports Hall Saving	10.00		On target
Sports Customer Relocation - Delete Post	14.00		On target
Sports Facilities IT Manager - Delete Post	7.00		On target
Sports Management Restructure	40.00		On target
Sport & Active Leisure Project Assistant - Delete Post	15.00		On target
PE & School Sport Support - Reduce Service	20.00		On target
Youth Service			
Training Budget Reduction	10.00		On target
Youth Officer - Delete Post	46.00		On target

Savings Total 358.00

Economic Development

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Unallocated Saving from 2005/06	20.00		On target
Inward Investment	25.00		On target
Tourism - Staffing	18.00		On target
Tourism	25.00		On target
Labour Market	18.00		On target
Specialist Markets	3.00		On target

Savings Total 109.00

Savings Proposals in 2006/07

City Strategy

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Free Bus Pass Scheme	150.00		On target
Bus Information - Restructure of Provision	55.00		The ongoing provision of bus information is £12k more than budget for 2006/07 only.
Transport Planning Section	45.00		On target
Directorate Insurance Charges	70.00		On target
Winter Maintenance	5.00		On target
Street Lighting Energy Savings	83.00		Subsequent price rises have more than offset the savings in consumption.
Lay-by Maintenance Budget	25.00		On target
Cycle Margin Maintenance	20.00		On target
Safety Fence Maintenance	20.00		On target
Highways Operations Team	45.00		On target
Highways Procurement Savings	377.00		On target
Engineering Consultancy - Staff Reduction	24.00		On target
Engineering Consultancy - Agency Staff	20.00		On target
Builder Signs Approvals	2.00		On target
Charge Rentals for Signs on Street Furniture	10.00		On target
Parking Enforcement	80.00		On target
Decriminalised Parking - Venture Fund	53.00		On target
Parking Efficiencies	200.00		On target
City Development	35.00		The team has been left under-resourced to deal with planning advice at Terry's and British Sugar as well as progress at Hungate. Additional temporary staff have been recruited to help with the workload funded by the DLF reserve.
Emergency Planning	6.00		On target
Building Control - Volume Increases	48.00		On target
Design and Conservation	15.00		On target
Development Control Enforcement	6.00		On target
Development Control Administration	7.00		On target
Street Naming	2.00		On target
Resources & Business Management	30.00		On target
Directorate Training Budget	10.00		On target

Savings Total 1,443.00

Savings Proposals in 2006/07

Neighbourhood Services

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Rationalise Air Quality Monitoring Stations	25.00		On target/alternative savings found
Air Quality Administration	12.00		On target/alternative savings found
Trading Standards	27.00		On target/alternative savings found
Reduce Trading Standards Legal Fees	5.00		On target/alternative savings found
On-line Legal Information Service	3.00		On target/alternative savings found
Food Safety	6.00		On target/alternative savings found
Export Certificate Income	5.00		On target/alternative savings found
Licensing Act	18.00		On target/alternative savings found
Housing Regulation	8.00		On target/alternative savings found
Crematorium Fees	39.00		On target/alternative savings found
Additional Garden Waste Collection	122.00		On target/alternative savings found
Additional Kerbside Recycling Material	80.00		On target/alternative savings found
Waste Collection Costs	72.00		On target/alternative savings found
Household Waste and Recycling Centres	55.00		On target/alternative savings found
Household Waste and Recycling Centres	30.00		On target/alternative savings found
Charge for Refrigerator Collection from FE Establishments	3.00		On target/alternative savings found
Waste Strategy Unit	12.00		On target/alternative savings found
Private Drainage	8.00		On target/alternative savings found
Restructure of Street Environment Service	30.00		On target/alternative savings found
Bulky Waste Collection	10.00		On target/alternative savings found
Collection charge for Refrigerators	15.00		On target/alternative savings found
Abandoned Vehicles	12.00		On target/alternative savings found
Flooding Emergencies	10.00		On target/alternative savings found
Transfer of Critical Ordinary Watercourses (COW's)	13.00		On target/alternative savings found
Engineering Consultancy	11.00		On target/alternative savings found
Ward Committees	163.89		On target/alternative savings found

Savings Total 794.89

Chief Executive's Department

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Recruitment Pool	16.00		On target
Flexible Benefits	10.00		On target
Re-prioritisation of performance improvement activity.	35.00		On target
Reduction in Working Hours	8.60	✓	On target
HR Supply Agency Subsidy	9.23		On target
Training Centre Expenditure	10.00		On target
Reduction in Secretarial Support	6.40		On target
Admin Support Post in Civic, Democratic & Legal	8.00		On target
Member Deliveries	12.00		On target
Legal Admin Support	4.40		On target
Changes to Recruitment Advertising Arrangements	52.00		Delays have been experienced. A report will be taken to a future EMAP
Restructure of Chief Executive's Directorate	150.00		On target

Savings Total 321.63

Savings Proposals in 2006/07

Resources Directorate

Brief Description	Saving 2006/07 £(000)	One- off	Comments
De Minimus Savings	8.90		On target
Lease Savings	179.00		On target
SX3 System	50.00		On target
Application Software	4.00		On target
Staff Turnover	40.00		On target
Payroll Contracts	5.00		On target
Housing Benefit Overpayments	25.00		On target
Assistant Director Business Management	25.00		On target
Commercial Property Rents	10.00		On target
Court Costs Recovery Income	40.00		On target
Increase in Court Costs for Council Tax	65.50		On target
Increase in Court Costs for Non Domestic Rates	13.12		On target
Registry Office Income	30.00		On target
Resources Restructure	15.00		On target
Salary Sacrifice	10.00		On target
Invoice/Payment Data Checking	4.00		On target
Proactive Benefit Fraud Work	6.00		On target
Target Current Benefit Overpayments for Unidentified Fraud	8.00		On target
ITT Staff Saving	28.00		On target
Reduction in face to face cashiering	20.00		On target
Business Management Admin Assistant Post	8.00		On target
Welfare Advisor Post	25.00		On target
Reduction in Audit Fees	20.00		On target
Remove Post in Payroll	10.00		On target
Property Fees	58.00		On target
Building Lease Costs	45.00		On target
Mobile Phones	10.00		On target
Technical Support Post	8.70		On target

Savings Total 771.22

Treasury Management Savings

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Interest on Capital Receipts	120.00	✓	
Prudential Borrowing	24.00		

Savings Total 144.00

Savings Proposals in 2006/07

Housing General Fund

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Fee increase for administration of York Repair Grant	16.00		On target
Supporting People Administration	50.00		On target
Early Intervention and Prevention Services	20.00		On target

Savings Total 86.00

Adult Social Services

Brief Description	Saving 2006/07 £(000)	One- off	Comments
All service plans			
Charging for Discretionary Services	130.00		On target
Introduction of an upper capital limit for non	30.00		On target
Corporate Services			
Policy & Planning Officer	40.70		On target
Programme Support Officer	25.10		On target
Training & Leaflets	19.10		On target
Changing telephone provider and procurement	17.12		On target
Staffing reductions in Corporate Support	13.00		On target
Learning Disabilities			
Respite care service	30.00		On target
Contracted services			
Contracted services			
Bringing customers back into area from out of county provision	0.00		On target
Miscellaneous	7.20		On target
Reconfiguration of in-house service of Individual Day supports	27.60		On target
Reduce staffing hours at Greenworks	20.00		On target
Contracted services	10.00		On target
Older People & Physical Disabilities			
Block contracting of Home Care	110.00		On target
Develop Extra Care Services	35.00		On target
Day centre services	43.00		On target
Respite care	17.00		On target
Procurement	3.35		On target
Respite care	25.00		On target - £65k slipped on re-tendering community support
Project Management	27.00		On target
Reduce 4 week waiver for transitional care charging to 2 weeks	17.00		On target

Savings Total 647.17

Corporate Items

	Saving 2006/07	One-	Comments
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Savings Proposals in 2006/07

Brief Description	£(000)	off	
Minimum Revenue Provision - Local Govt Re-organisation costs	504.00		On target
Critical Ordinary Watercourses to Env Agency	19.00		On target
Contingency Savings (Non-utilised 2005/06 funding)	415.00		On target
One-off 2005/06 Contingency Items	125.00		On target
Staff Park & Ride Pass Entitlement	45.00		Not expected to be fully delivered in 2005/06 - projecting £25k shortfall.
Reduced Subscriptions to the Regional Association	15.00		On target
Insurance	100.00		On target
Waste Performance & Efficiency Grant	100.00		On target
Management Challenge	100.00		CMT included this in the proposals to re-balance the budget.
Waste Performance & Efficiency Grant	193.80		On target
Use of Planning Delivery Grant	310.00		On target

Savings Total 1,926.80

Overall General Fund Services Total 7,143.91

Savings Proposals in 2006/07

Children's Services - DSG

Brief Description	Saving 2006/07 £(000)	One- off	Comments
ACCESS & INCLUSION			
Special Educational Needs Service			
Learning Support Assistants Budget Reduction	20.00		
Inclusion Outreach Budget Reduction	40.00		
Area Teachers - Delete Posts	72.00		
LIFELONG LEARNING & CULTURE			
Early Years & Extended Schools			
Early Years Efficiency Savings	11.00		
Shared Foundation Conference - Cease	3.00		
Childminding Development SLA Budget Reduction	17.00		
Out of School Care SLA Budget Reduction	18.00		
Creating New Childcare Places - Grant Reduction	42.00		
Play Grant Budget Reduction	11.00		
Play Groups SLA Budget Reduction	6.00		
Childcare Practitioner Bursaries - Cease	13.00		
Play Conference - Cease			
This would end the annual Play Conference.	3.00		
STANDARDS & QUALITY			
Educational Development Service			
School Performance Management Grant Budget Reduction	74.00		

Savings Total 330.00

Housing Revenue Account

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Reduction in the communal electricity budget	10.00		On target
Reduction in void decorating vouchers supplied	10.00		On target
Reduction in bad debt provision for current tenant arrears	155.00		On target
Procurement Savings	8.60		On target
Telephones	2.40		On target
Increased numbers of Tees Talley properties managed	3.00		On target
Savings from Partnering Agreement	20.00		Being closely monitored to ensure savings can be delivered by end of financial year.
Reduction in garage rent loss	5.00		On target
Reduction in void turnover time	30.00		On target

Savings Total 244.00

Savings Proposals in 2006/07

Neighbourhood Services - Traded Activities

Brief Description	Saving 2006/07 £(000)	One- off	Comments
Building Maintenance Administration	13.38		On target/alternative savings found
Develop External Business	50.00		On target/alternative savings found
Purchase of Plant	8.41		On target/alternative savings found
Waste Services	11.80		On target/alternative savings found
Cleaning Supplies	12.88		On target/alternative savings found
Maintenance of Cleaning Equipment	7.52		On target/alternative savings found
Street Scene	23.58		On target/alternative savings found

Savings Total 127.57

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Position on General Contingency

Amount Included in Budget Papers £000	Portfolio Area		Recurring (R) One-off (N)	Already Approved £000	Request This Report £000	Budget Probably Needed £000	Budget Total £000
		Original Allocation					800.0
		Requests in this report					
177.0	LCCS	Loss of Safeguarding Children's Grant	R		79.0		-79.0
200.0	Exec	Funding of redundancy and early retirement costs	R		100.0	100.0	-200.0
		Balance Remaining					521.0
		Items identified during budget setting					
100.0	LCCS	Foster Care Payment Rates	R			-	-
53.0	HASS	Loss of Supporting People Income (Housing General Fund) (not now expected to be needed in 2006/07)	R			-	-
34.0	HASS	Loss of Supporting People Income (Adult Social Services)	R			34.0	-34.0
400.0	HASS	Demand and Complexity	R			400.0	-400.0
60.0	HASS	Homecare Fees (not now expected to be needed in 2006/07)	R			-	-
100.0	HASS	Residential and Nursing Fees (not now expected to be needed in 2006/07)	R			-	-
58.6	Corp Servs	Additional Health and Safety Resource (Ch. Ex) (expected to be needed for part year - from 1 December 2006)	R			20.0	-20.0
50.0	City Strategy	Impact of reduced number of land charges (not now expected to be needed in 2006/07)	R			-	-
237.0	Neigh Servs	Replacement kerbside recycling vehicles (LPSA2 agreement now signed and pump priming grant received)	R			-	-
44.0	Neigh Servs	Shortfall in Crematorium income	R			55.0	-55.0
15.0	Neigh Servs	Additional licensing act responsibilities (not now expected to be needed in 2006/07)	R			-	-
250.0	Exec	Impact of delays on achieving capital receipts (not now expected to be needed in 2006/07)	R			-	-
		Total Approved		-			
		Total Requested for Approval in Report			179.0		
		Total included in identified potential pressure areas during the estimate process that may still be needed				609.0	
		Potential Balance on Contingency					12.0

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Reserves Statement

	£000	£000
General Fund Reserve		
Balance at 31 March 2006		(5,347)
Less: <u>Use of Funds Agreed by Members</u>		
To balance the 2006/07 budget	1,100	
Carry Forward of Budgets from 2005/06 (Exec 27 June 06)	1,158	
Other identified use of 2005/06 underspend (Exec 27 June 06)	100	2,358
Add: <u>Repayment to General Fund Balances</u>		
NNDR rebates (as agreed at Exec 7 Oct 03)	(200)	
Reduced requirement for Public Inquiries - used in 05/06 (Exec 27 Jun 06)	(21)	(221)
		(3,210)
Add: <u>Request for Transfers in this Report</u>		
Transfer from Section 106 for commuted sums	(59)	(59)
Revised General Fund Reserve		(3,269)
Other Revenue Reserves		
Commercial Services Reserve		
Balance at 31 March 2006	-300	
Less: Anticipated net use in 2006/07	10	
Revised Commercial Services Reserve		(290)
Venture Fund (see Annex 14)		
Balance at 31 March 2006	(2,322)	
Less: Anticipated net use of Fund in 2006/07	701	
Revised Venture Fund Balance		(1,621)
Total Revenue Reserves		(5,180)

The minimum recommended level for reserves in accordance with the CPA will be around **£4.95m**.

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Venture Fund

The table below shows the transactions that have taken place on the Venture Fund since its creation in 1997/98.

	Note	£000	£000
Value of Fund at its' creation in 1997/98			(4,000)
Less: Advances approved and made			
NRM Land		1,187	
24 Hour Care		35	
Primary School Amalgamation		160	
Innovation Centre		250	
Decriminalised Parking		200	
Mobile Classrooms		265	
Sx3		722	
Temporary Classrooms		271	
Clifton Green School		66	
Westfield School		83	
Amy Johnson Way		232	
Knapton Farm		213	
Resources Accommodation		142	
DEDS Restructure		433	
Public Service Agreements		159	
Benefits Take Up Campaign		111	
Procurement		187	
Staff Cycle parking		48	
Mansion House		8	4,772
			<u>772</u>
Add: Income Transactions			
Loan Repayments		(2,981)	
Interest Earned		(233)	
Interest remitted as per Resources restructure approval		120	(3,094)
			<u>(2,322)</u>
Balance at 31 March 2006			
Advances Approved by Members, but not yet Advanced:	1		
Oaklands School		107	
Assets in Good Repair		96	
LPSA2		1,210	1,413
			<u>(909)</u>
Anticipated repayments and interest (net) during 2006/07			<u>(712)</u>
Expected Value at 31 March 2006			<u>(1,621)</u>

Note:

1 Some of the advances may not be made in 2006/07, but will be made in future years.

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Executive10th October 2006

Report of the Director of Resources

CAPITAL PROGRAMME - MONITOR ONE**Report Summary**

1. The purpose of this report is to inform Members of the likely outturn position of the 2006/07 Capital Programme based on the spend profile and information to August 2005, as reported to Executive Member with Advisory Panel (EMAP) meetings for each Department;
2. To advise Members of any additional external funding;
3. To advise Members of £3.861m of financial slippage and request its approval;
4. To inform Members of the funding position of the capital programme, taking account of the current capital receipts forecasts for the 3 year capital programme.

Background to the 2006/07 – 2008/09 Capital Programme

5. The 2006/07 – 2008/09 capital programme was approved by Council on 1st March 2006. Since then a number of amendments have taken place as part of the 2005/06 Outturn Report and through adjustments made under delegated authority. These changes have resulted in a current approved capital programme for 2006/07 of £53.261m, financed by £37.262m of external funding, leaving a cost to the Council of £15.999m to be financed from capital receipts. Table 1 illustrates the movements from the start budget to the current approved position.

	Gross Budget £m	External Funding £m	Cost to CYC £m
Original Budget Approved by Council	50.100	34.892	15.208
Slippage Carried Forward from 2005/06	3.081	2.230	0.851
Adjustments made under Delegated Authority	0.080	0.140	-0.060
Current Approved Capital Programme	53.261	37.262	15.999

Table 1 – Current Approved Capital Programme

6. As part of the recent Council restructure and change of constitution there have been a number of changes to portfolios. Table 2 restates the capital programme in the new portfolio structure.

Pre January Portfolio	Gross Budget £m	New Portfolio	Gross Budget £m	Change £m
Chief Executive's	0.466	Chief Executive's	0.000	-0.466
Children's Services	14.435	Children's Services	14.807	+0.372
Economic Development	0.361	Economic Development	0.361	0.000
Environmental Services	0.231	Neighbourhood Services	0.697	+0.466
Housing	10.046	Housing	10.046	0.000
Leisure and Heritage	4.794	Leisure & Heritage	4.463	-0.331
Planning and Transport	19.341	City Strategy	19.341	0.000
Resources	2.875	Resources	2.875	0.000
Social Services	0.712	Social Services	0.671	-0.041
Easy@York	2.607	Easy@York	2.607	0.000
Total	55.868		55.868	0.000

Table 2 – Changes to Portfolios

7. The changes that have taken place as part of the recent restructure are as follows:
- The Youth Service One Stop Shop scheme (gross budget of £298k) has moved from the Leisure and Heritage Portfolio to the Children's Services Portfolio.
 - Oaken Grove Youth Centre scheme (£33k) has moved from Leisure and Heritage Portfolio to Children's Services Portfolio.
 - The Integrated Children's System grant scheme (£41k) has moved from Social Services Portfolio to the Children's Services Portfolio.
 - The Ward Committee Local Improvement Schemes (£358k) have transferred to Neighbourhood Services.
 - The Foxwood Community Centre scheme (£108k) has also transferred to Neighbourhood Services.

8. The [Easy@York](#) programme has been approved by the Executive in a separate performance report. In order for the capital programme to reflect all the capital spend and commitments of the Council, it is necessary to include the budgeted capital expenditure as part of the overall approved programme. The Easy capital budget for 2006/07 is £2.607m.

Consultation

9. The capital programme was developed under the Capital Resource Allocation Model (CRAM) framework and agreed by Council on 1st March 2006. Whilst the capital programme as a whole is not consulted on, the individual scheme proposals and associated capital receipt sales do follow a consultation process with local Councillors and residents in the locality of the individual schemes.

Summary of Key Issues

10. Against the current approved budget of £55.868m, there is a predicted outturn of £53.408m, this includes
- additional fully funded schemes costing £1.126m,
 - two schemes that are forecast to overspend of £0.230m and
 - the reprofiling of budgets from 2006/07 to future years of £3.816m.

Table 3 outlines the variances reported against each portfolio area.

Department	Current Approved Budget 2006/07	Projected Outturn	Variance	Paras
	£m	£m	£m	
Chief Executive's	0.000	0.000	0.000	N/A
Children's Services	14.807	12.878	-1.929	14-15
City Strategy	19.341	19.630	0.289	16-23
Economic Development	0.361	0.361	0.000	24-26
Housing	10.046	10.046	0.000	28
Leisure & Heritage	4.463	2.263	-2.200	29-30
Neighbourhood Services	0.697	0.697	0.000	27
Resources	2.875	4.255	1.380	31-32
Social Services	0.671	0.671	0.000	33
Total	53.261	50.801	-2.460	
Easy@York	2.607	2.607	0.000	8
Grand Total	55.868	53.408	-2.460	

Table 3 – Capital Programme Forecast Outturn 2006/07

11. To date there has been £22.627m of capital spend to date, which represents 42% of the approved budget, the same level of spend as this time last year.

12. The main highlights of this monitoring report are:
- a) The completion of phase one of the Clifton Green Integrated Children's Centre,
 - b) An additional grant funding of £1.476m over 2 years for the Sure Start initiative,
 - c) James Street Link Road is almost complete and due for completion by November 2006,
 - d) The start on site of the £5.3m scheme to upgrade and extend Huntington Secondary School,
 - e) Rephasing of £1.1m of work on the School Modernisation programme,
 - f) Rephasing of £1m of work on the Skills Centre at Danesgate due to initial ground surveys and planning negotiations,
 - g) Rephasing of £2m on the York Pools scheme to replace and upgrade 3 of the city's pools,
 - h) The successful £1.2m purchase of Dundas Street Ambulance station as a key component of the land assembly element of the new Town Hall project,
 - i) Capital investment of £0.5m in IT equipment to be funded from prudential borrowing.

Analysis

13. The Executive Member and Advisory Panels (EMAP's) met during September to report on the performance of each portfolio. A summary of the key implications on the capital programme are highlighted below.

Education and Children's Services (EMAP – 7th September 2006)

14. The approved Capital Programme for Education is £14.807m following the adjustments made at outturn. As a result of changes made in this monitor, the capital programme has been reduced by £1.929m to £12.878m. Table 4 gives a summary of the changes breakdown of these changes on a scheme by scheme basis.

Gross Education and Children's Capital Programme	2006/07	2007/08	2008/09	Total
	£m	£m	£m	£m
Current Approved Capital Programme	14.807	13.025	8.000	35.832
<u>Adjustments: -</u>				
Sure Start Capital Grant	0.279	0.781	0.000	1.060
Modernisation reprofiling and Adjustments	-1.107	0.907		-0.200
Skills Centre reprofiling	-1.022	1.022	0.000	0.000
Rephasing and adjustment of ICC grant	-0.079	0.495	0.000	0.416
Schools Access Initiative	0.000	-0.100	0.000	-0.100
Huntington Secondary School	0.000	0.355	0.000	0.355
Revised Capital Programme 2006/09	12.878	16.485	8.000	37.363

Table 4 Education and Children's Services Capital Programme 2006 –09

15. The key changes are:

- At the start of 2006/07 additional funding of £1.476m was announced under the Sure Start Extended Schools and Childcare Grant initiative. This funding has been split between two schemes, with the Sure Start scheme increasing by £1.060m over the 2006/07 and 2007/08 capital programme.
- Following consultation with local authorities, the previously announced Integrated Children's Centre (ICC) grant for 2006/07 and 2007/08 has been re-profiled, with more of the funding moved to 2007/08, to allow local authorities more time to plan the most effective way to spend this money. The balance of £0.416m of the additional Sure Start grant has also been allocated to this scheme to allow greater integration of services.
- Reprofiling of £1.022m to 2007/08 on the Skill Centre scheme at Danesgate to reflect delays caused by increased consultation and planning.
- Rephasing of £1.107m of Modernisation projects in to 2007/08 to allow more detailed projects to be developed in addressing the modernisation requirements of the city's schools. Of this £0.200m of funding has been vired to the Huntington Scheme in 2007/08.
- Work has begun at Huntington School on the main part of the scheme to provide a new building to replace dilapidated TCU accommodation and extend the community use of the school. The scheme will provide specialist performing arts facilities, nine new classrooms, youth service provision and various office and meeting rooms. The work on this

scheme is now progressing well with an estimated completion date of summer 2007.

City Strategy (EMAP – 11th September 2006)

16. The current approved budget for the City Strategy Capital Programme for 2006/07 is £19.341m, and is inclusive of the Foss Islands Depot replacement project. This figure represents the budget available to spend and is therefore net of the over-programming built into the Local Transport Plan (LTP) element of the programme.
17. City Strategy manage their capital programme in a different way to which it is presented to the Executive. In order to improve the transparency and monitoring of the programme, it is proposed that the presentation to the Executive is consistent with the presentation to City Strategy EMAP. Table 5 illustrates the realignment of budgets.

Current Programme	£000	City Strategy Programme	£000
Local Transport Plan	6,378		
Developer Contribution schemes	1,713	LTP integrated Transport	6,248
Government Grants	57	LTP structural Maintenance	1,900
Highway Resurfacing & Reconstruction	1,509	Highways Resurfacing and	
Highway Repairs & Renewals	750	Reconstruction	2,259
York City Walls - Repairs & Renewals	48		
Robin Hood's Tower Strengthening	80		
York City Walls - Health & Safety	20	City Walls	148
Special Bridge Maintenance	141	Special Bridge Maintenance	141
Foss Islands Depot	8,645	Foss Islands Depot	8,645
Grand Total	19,341	Grand Total	19,341

Table 5 City Strategy Capital Programme Realignment

18. Key highlights from the monitor one EMAP are:
- James Street Link Road is due to be complete by November 2006. Overall there have been £250k of variations and claims from the contractor. These will be split between the Council and the contractor. A provision of £150k has been made to cover these costs and has been reallocated from the LTP allocation in lieu of other section 106 contributions from other major developments within the Foss Basin Master Plan area.
 - Cycling – The Council has been successful in its bid to obtain a £125k grant from the Department of Transport towards the project to develop a cycling access ramp to the station. Negotiations are taking place between Network Rail and GNER to decide on the best way to implement the scheme. A further grant of £16k from Sustrans (the sustainable transport fund) has been allocated to a number of minor improvement projects.

Foss Islands Depot

19. The construction of the new depot is progressing well with an anticipated completion date in October. Following completion of the new facility the transfer of the existing depot is programmed to take approximately six weeks. The old site will then be available for the developer to clear and commence construction of the retail park. The developer is responsible for delivering the depot in accordance with the development agreement.
20. The cost of the depot has increased since first agreed owing to changes in the operational requirements of Neighbourhood Services and enhancements to building standards since the concept was first developed in 2000. The apportionment of the cost of these amendments between the Developer and Council is still to be determined, but it is projected that the scheme cost allocated to the council may increase by approximately £150k leading to a corresponding reduction in the capital receipt. It is proposed to increase the allocation by £150k to cover these increases pending resolution of the apportionment with the developer.
21. In addition to this overspend, there is a potential claim against the Council for £200k in relation to delays incurred on site. If the claim arises the Council will dispute, although there does remain a small risk that the ruling could be against the Council.
22. It is proposed to increase the depot budget by £150k funded from the Council's Capital resources to cover the increased costs due to claims and variations. The final cost of these adjustments will be subject to apportionment between the developer and the Council in accordance with the development agreement.
23. The changes set out above would take the value of the City Strategy Capital Programme to £19.630m if the proposed changes identified above are accepted. Table 6 illustrates the changes.

Gross City Strategy Capital Programme	2006/07	2007/08	2008/09	Total
	£m	£m	£m	£m
Current Approved Capital Programme	19.341	7.317	6.042	32.700
Adjustments				
LTP Integrated Transport - Cycling	0.139			0.139
Foss Islands Depot Replacement	0.150			0.150
Revised City Strategy Capital Programme	19.630	7.317	6.042	32.989

Table 6 City Strategy Capital Programme 2006/07

Economic Development (EMAP 11th September 2006)

24. The current approved Economic Development capital programme for 2006/07 is £0.361m, and comprises two schemes. The Small Business Workshop

scheme to provide managed workshops at Clifton Moor is currently awaiting planning permission, which if granted will be complete by October 2007.

25. An Action Plan is currently being prepared for the relocation of the De Grey Rooms Visitor Information Centre into an alternative location in Parliament Street. This Plan will seek to resolve outstanding issues relating to financial and business planning, and physical planning issues. Included in the capital programme is a total of £250,000 (over two years) required to relocate the current public lavatories and release the site for this alternative use.
26. Overall there were no changes to the financial standing of these schemes, with the programme forecast to outturn on budget at this stage.

Neighbourhood Services (EMAP – 7th September 2006)

27. The Neighbourhood Services capital programme is currently budgeted at £0.697m. All schemes are projected to outturn to budget. Table 7 illustrates the current approved programme.

Gross City Strategy Capital Programme	2006/07	2007/08	2008/09	Total
	£m	£m	£m	£m
Air Quality Monitoring	0.061			0.061
Hazel Court Household Waste Site	0.070			0.070
Foxwood Community Centre	0.108			0.108
Ward Committee Local Improvements	0.358	0.202	0.202	0.762
Waste Performance Efficiency Grant	0.100			0.100
Revised City Strategy Capital Programme	0.697	0.202	0.202	1.101

Table 7 – Neighbourhood Services Capital Programme

Housing (EMAP – 11th September 2006)

28. The current approved Housing capital programme for 2006/07 is £10.046m, this is following minor adjustments to the programme agreed within officers delegated powers of £29k. The programme is forecast to outturn on target with the Major Repairs Allowance funding £4.564m, the net cost to the city is £0.074m.

Leisure & Heritage (EMAP – 5th September 2006)

29. The approved Capital Programme for Leisure and Heritage was £4.463m following the adjustments made at outturn and under delegated authority since the start of the financial year. As a result of changes made in this monitor, the capital programme has been reduced by £2.200m to £2.263m. Table 8 gives a summary of the changes on a scheme by scheme basis.

Leisure and Heritage Capital Programme	2006/07	2007/08	2008/09	2009/10	Total
	£m	£m	£m	£m	£m
Current Approved Capital Programme	4.463	3.415	3.100	0.000	10.978
<u>Adjustments: -</u>					
York Pools Reprofile	-2.000	0.350	0.650	1.000	0.000
Museums Reprofile	-0.200	-0.600	-0.013	0.813	0.000
Revised Capital Programme 2006/09	2.263	3.165	3.737	1.813	10.978

Table 8 - Leisure and Culture Capital Programme

30. Key changes include:

- The delay in the capital receipt for the Barbican site means that work cannot start on the major elements of the York Pools scheme. It is proposed that £0.477m of the budget is retained in 2006/07 for feasibility and planning work at Oaklands and Edmund Wilson Pools and the remainder is reprofiled across 2007/08 to 2009/10.
- The Museums Trust capital bid submitted to the Heritage Lottery Fund in December 2005 has been unsuccessful. A revised bid will now be submitted in December 2006. This means that there will be no spend on this scheme in 2006/07. The EMAP meeting recommended the rephrasing of the scheme between 2007/08 and 2009/10.

Resources (Corporate Services EMAP – 12th September 2006)

31. The original gross capital budget approved for the Resources Directorate at Budget Council was £1.974m. Year end slippage of £901k was agreed and transferred into the 06/07 programme leaving a budget of £2.875m. Adjustments made as part of this monitor has seen additions to the 2006/07 programme of £1.380m, increasing the budget to £4.255m.

Resources Capital Programme	2006/07	2007/08	2008/09	Total
	£m	£m	£m	£m
Current Approved Capital Programme	2.875	5.118	8.560	16.553
<u>Adjustments: -</u>				
IT Equipment	0.500	0.000		0.500
Holgate Windmill Overspend	0.080	0.000		0.080
Admin Accom reprofiling	0.800	-0.800		0.000
Revised Capital Programme 2006/09	4.255	4.318	8.560	17.053

Table 9 – Resources Capital Programme

32. Key changes are:

- On the Administrative Accommodation scheme a significant amount of work have been done since the start of the financial year to correctly disaggregate and profile the various workstreams that make up the project. As part of the land assembly element of the project the Council has purchased Dundas Street Ambulance Station for £1.2m. This was slightly more than anticipated but has been more than offset by the sale of related land in Hungate. As a result of the positive progress at this early stage of the project it is necessary to reprofile the budget and bring £800k forward from future years to reflect the decision to purchase the ambulance station. The project remains within budget.
- IT Equipment worth up to £500k is expected to be purchased outright rather than leased. This is as a result of the quarterly evaluation process to determine the most cost effective funding method for the purchasing of IT equipment. The equipment will be financed by borrowing and repaid from the savings made against the traditional leasing budgets held by IT.
- The work to re-render Holgate Windmill has revealed structural problems and serious failures in the tower due to a history of poor maintenance, which will result in additional costs. These were not readily apparent until the render was removed. On completion of this health and safety work the 15 year lease of the Mill will be completed to the local Preservation Society and the Council's liability will end until 2022. At the end of the lease there is the possibility that the ownership will be transferred to the Society, therefore removing the Council's liability entirely.

Social Services (EMAP for Housing and Social Services – 11th September 2006)

33. The current approved Social Services capital programme for 2006/07 is £0.671m, there were no changes reported to the EMAP meeting, with the programme forecast to outturn on budget. External funding towards the budget is £0.205m. The 3 year programme is highlighted in table 10.

Social Services Capital Programme	2006/07	2007/08	2008/09	Total
	£m	£m	£m	£m
Current Approved Capital Programme	0.671	0.205	0.205	1.081

Table 10 – Social Services Capital Programme

Summary

33. As a result of the changes reported to the EMAP meetings the revised 3 year capital programme is summarised in Table 11.

	2006/07 £m	2007/08 £m	2008/09 £m	2009/10 £m	Total £m
Gross Capital Programme	55.868	37.557	34.875	0.000	128.300
<u>Additional Funding</u>					
Children's Services	0.487	1.044	0.000	0.000	1.531
City Strategy	0.139				0.139
Resources	0.500				0.500
<u>Reprofiling</u>					
Children's Services	-2.416	2.416			0.000
Leisure	-2.200	-0.250	0.637	1.813	0.000
Resources	0.800	-0.800			0.000
<u>Requests for additional funding</u>					
New Depot	0.150				0.150
Holgate Windmill	0.080				0.080
Revised Gross Budget	53.408	39.967	35.512	1.813	130.700

Table 11 – Revised 3 Year Capital Programme

Funding of the 2006/07 Capital Programme

34. The current capital programme is funded from a number of externally funded sources, along with capital receipts raised from the sale of surplus Council owned assets.
35. Following the adjustments made as part of this report, the revised capital programme between 2006/07 and 2009/10 stands at £130.700m. Funding from external sources and prudential borrowing contributes £97.525m, leaving a balance of £33.175m to be funded from capital receipts. Table 12 illustrates the funding breakdown of the capital programme, with Confidential Annex B giving details of the individual properties, indicative values and timescales for sale.
36. As part of the budget setting process, a list of asset sales were agreed by the Council for reinvestment in the capital programme. The budget was approved at £18.687m for 2006/07. The value of receipts received to date is £2.695m, with a further £18.555m expected to be received by the end of the financial year, of this there is a risk that £0.993m may not be received during 2006/07 and may slip in to 2007/08. This apparent over achievement of receipts in comparison to the budget is because receipts delayed from 2005/06 are now forecast to be realised during 2006/07.
37. The list of asset sales approved by Council, included a high value asset that, if sold would result in a significant income loss to the Council. Since then

revisions have been made to the expected levels of receipts, and an alternative property sale, at 3-4 Patrick Pool has been identified for sale. Confidential Annex B summarises the capital receipts position and highlights the proposed changes to the receipts.

38. Regular monthly monitoring of capital receipts will identify any problems in receipt timing and will be reported accordingly to the Executive in the next monitoring report.
39. The Replacement Depot and Holgate Windmill are projected to overspend by a total of £230k as reported in paragraphs 19 and 32 respectively. Two options are available to fund the overspend:

Option 1 – Fund through capital receipts surplus

The budget approved by Council on 1st March 2006 allowed for a capital receipts surplus of £1.290m over the life of the 2006/07 – 2008/09 capital programme. If the projected overspend of £230k on the new Depot and Holgate Windmill are approved this surplus will reduce to £1.060m as per table 12.

Option 2 – Fund through Prudential Borrowing

The second option is to fund the overspend by prudentially borrowing. The financial implications of unsupported borrowing would be incurring an ongoing charge to the revenue account in the form of Minimum Revenue Provision (4% per annum) and the interest cost of the loan itself (approximately 4.65% per annum). This equates to a revenue charge of £20k per annum for the life of the loan.

	2006/07	2007/08	2008/09	2009/10	Total
	£000	£000	£000	£000	£000
Gross Capital Programme	53,408	39,967	35,512	1,813	130,700
Funded by					
Supported Borrowing	11,427	7,521	4,955	0	23,903
Grants and Contributions	22,521	22,139	10,653	0	55,313
Prudential Borrowing	5,431	4,568	8,310	0	18,309
Total External Funding	39,379	34,228	23,918	0	97,525
Funding to be Financed from Capital Receipts	14,029	5,739	11,594	1,813	33,175
Expected Capital Receipts	21,250	7,182	10,072	3,925	42,429
Receipts b/fwd (surplus)/deficit	8,194	973	-470	1,052	
Receipts c/fwd (surplus)/deficit	973	-470	1,052	-1,060	

Table 12 - Capital Programme Funding and Receipts Projections

Corporate Priorities

40. The capital programme is decided through a formal process, using a Capital Resource Allocation Model (CRAM). CRAM is a tool used for allocating the Council's scarce capital resources to schemes that meet corporate priorities.

Implications

Financial Implications

41. The financial implications are considered in the main body of the report.

Human Resources Implications

42. There are no HR implications as a result of this report

Equalities Implications

43. There are no equalities implications as a result of this report

Legal Implications

44. There are no legal implications as a result of this report

Crime and Disorder

45. There are no crime and disorder implications as a result of this report

Information Technology

46. There are no information technology implications as a result of this report

Property

47. The property implications of this paper are included in the main body of the report which covers the funding of the capital programme from capital receipts in paragraphs 34-36.

Risk Management

48. The capital programme is regularly monitored as part of the corporate monitoring process. In addition to this the Corporate Capital Monitoring Group (CAPMOG) meets regularly to plan monitor and review major capital receipts to ensure that all capital risks to the Council are minimised.

Recommendations

49. The Executive is requested to:

- Note the £80k of adjustments made under delegated authority to the 2006/07 approved capital programme. Table 1.
- Approve the inclusion of £1.126m of additional funding in the 2006/07 budget and £1.044m in the 2007/08 budget. Table 11.
- Approve the use of surplus receipts (Option 1 – paragraph 40) to fund the projected overspends at the Replacement Depot (£150k) and Holgate Windmill (£80k). Table 11.
- Approve reprofiling of £3.816m from 2006/07 to future years. Table 11
- Approve the restated capital programme summarised in Table 3 and as set out in detail in Annex A.
- Note the revisions to the capital receipts position for 2006/07 to 2008/09 as summarised in Confidential Annex B.

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 Head of Finance

**Report
 Approved**



Date 18/09/06

Simon Wiles
 Director of Resources

**Report
 Approved**



Date

Specialist Implications Officer(s)

N/a

Wards Affected:

All tick

For further information please contact the author of the report

Background Papers:

2006/07 – 2008/09 Capital Budget Report
Department EMAP Capital Monitoring Reports

Annexes

Annex A – Capital Programme 2006/07 – 2008/09 (Confidential)

Annex B - Capital Receipts Tracking 2006 (Confidential)

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Meeting of the Executive**10 October 2006**

Report of the Director of Neighbourhood Services

York Neighbourhoods Pride**Summary**

1. This report provides a summary of the work undertaken as part of the Council's York Pride initiative, launched in September 2003. The report then details the proposed development of the next phase of this initiative titled 'York Neighbourhoods Pride' and seeks executive approval for implementing the actions. This work builds on the success of the original initiative whilst continuing to make real improvements for our residents at a local level and visitors to our city.

Background

2. The Council's York Pride initiative was implemented in September 2003. It sought to encourage residents to take pride in the city and to participate in achieving a better environment and quality of life for all. In particular Street Scene and Community Safety were seen as important aspects of the campaign whilst there was a general aim for residents to see a real difference in the quality of the environment and to feel safer in their own communities.
3. York Pride tackled the physical appearance and condition of the city's streets, housing estates and publicly accessible spaces in the suburbs, villages and in the city centre, through a phased approach. This has been achieved by prioritising the authority to improve key services and by seeking the engagement and active involvement of businesses and the community at large to improve the physical standards of private spaces within their control.
4. The initiative has been very successful and in the 2006 'End of Year Performance Report' it was stated "performance in most service delivery areas of York Pride continues to improve". The vast majority of York Pride actions set out in the Council Plan have been delivered as promised with notable successes such as York Business Pride which has continued to sponsor a number of improvement projects across the city.

What Has Been Achieved

5. York Pride has been responsible for many key initiatives that have improved the quality of the environment within our neighbourhood and city areas. The following are examples of what has been achieved:

- Implementation of Tidy Business Standards for City Centre Businesses;
- Implementation of a Fly Tipping Policy agreed by Council in June 2004;
- Delivery of a successful 'Junk Art' education project held in partnership with the Coppergate Centre;
- Improved maintenance of the Council's Highways which has enabled 30% more output from existing budgets;
- Enforcement of Section 46 of the Environmental Protection Act (EPA) on Waste presentation. Residential homes in 300 streets have had advisory letters about how to present their waste. Residents in 69 streets have had follow up letters which has resulted in 10 Notices being served up to the end of June 2006;
- Partnership working with landlords associations and Higher Education establishments to ensure that the student population know when their waste is being collected and how to present this in the street;
- Street Environment Officers have issued 110 notices to ensure that private drainage issues have been resolved by all affected parties;
- Improvements to the appearance, safety and overall quality of service to the allotments on Bootham Stray and Wiggington Road leading to 90% uptake in these areas;
- Grass cutting frequencies on urban highways have increased from 10 cuts to 14 per year;
- Development of the York Business Pride hanging basket initiative that has resulted in 338 baskets being provided this year;
- Provision of graffiti packs for all Ward Committees;
- Joint enforcement operations have been held with North Yorkshire Police including the 'name that TAG' campaign;
- Improvements at a local level from Ward Committee funding.
- Rewired communal security lighting to communal areas in 983 dwellings;
- Laid heavy duty vinyl flooring to communal areas of 951 dwellings;
- Fitted new high specification security doors to blocks of flats serving 487 dwellings;

- Fitted burglar alarms to 45 dwellings;
- Renewed the external render to 854 dwellings;
- Made general improvements to communal areas serving 854 dwellings.

The Benefits of York Pride

6. York is a fabulous place to live, work and visit! We all benefit from the superb environment both in the city and within neighbourhood areas. However similar to most Council's within the UK we do suffer from relatively small amounts on environmental crime, which can impact negatively on the 'liveability' of areas.
7. The importance of providing a clean, safe and green environment for residents continues to rise up the national agenda. This is also a vital local issue as in all of the community surveys carried out by the Council, residents identified services involved with Cleaner, Safer, Greener activities as being one of their top priorities.
8. The York Pride initiative has focused on improving the local, natural and the built environment whilst celebrating everything that is good about our historic city. It is important that this work continues to find sustainable solutions to local environmental issues of concern whilst reducing crime and promoting everything that is good about our city to our residents and visitors so that the high levels of employment, satisfaction, investment and success can continue to be experienced.
9. Subject to Executive approval, it is proposed that a new 'York Neighbourhoods Pride' initiative be launched which will further develop the work of York Pride whilst working with our residents and partners who have a collective responsibility and interest in making this 'real' for all concerned.

York Neighbourhoods Pride

10. As detailed in paragraph 8 York Neighbourhoods Pride (YNP) will build on the work of York Pride by focusing on issues that cause significant concern to our residents and visitors such as the environment and feeling safe. The following activities will be delivered as part of the YNP initiative:

Launching of new Street Cleaning Integrated Operations

11. A review of Street Cleaning and Grounds Maintenance operations has been held during the summer. These services are key to providing a positive environment and for many residents clean streets and publicly accessible areas are their number one priority. Effective service delivery can result in residents feeling positive about their area and the Council whilst poorly maintained areas can create a feeling of negativity, negating other positive work carried out by the Council (ENCAMS 2003).

12. The review has tackled key issues that have an impact on the appearance of our neighbourhoods and City areas including: developing a customer charter that details service standards, targeting hotspots, developing a plan to manage detritus, monitoring performance, improving communications with residents, improving management arrangements, fully integrating street cleaning and grounds maintenance services and providing effective methods of work whilst being mindful of the financial constraints that we operate within.
13. Once the review has been completed it is considered that it would be beneficial to re-launch the service with a new brand that helps to promote the visibility of the service. In developing a brand that will assist the new service to maximise its public impact, the overriding principle will be to ensure that it is easily recognised and associated with the Council. As such it is perhaps easiest to consider the new service at the start of a new campaign and link this to the YNP campaign.
14. It is anticipated that the outcome of the review will result in improved Street Cleaning performance, which will have a positive impact throughout the City.
15. Before the roll out of the new service staff will be trained as to the standards of work and customer service expected of them.

Targeted York Neighbourhoods Pride Campaigns

16. It is proposed that a number of high profile campaigns will be held as part of York Neighbourhoods Pride initiative. These will focus on environmental and Safer York issues and will be held initially between November 2006 and October 2007 to support the new Street Cleaning service. A summary of the proposed campaigns are as follows:
 - **YNP 'Back Lane Campaign'** to be held in November 2006. There will be press releases issued, clean ups and enforcement activity undertaken in areas that have back lanes whilst there will be specific focus on areas where problems have been experienced with refuse bags being left out early. 'The Press' will be encouraged to take before and after photos whilst also publicising the problems we experience.
 - **YNP 'Clean for Christmas Campaign'** to be held in December 2006. This campaign will ask residents to identify 'grot spots' so that action can be taken to clear these before the Christmas festivities begin. 'The Press' will be encouraged to take before and after photos whilst also publicising the problems we experience.
 - **YNP 'Get Rid of Graffiti Campaign'** to be held in January 2007. This campaign will ask residents to identify areas where graffiti is prominent on public land so that it can be removed. Street Environment Officers will undertake inspections of city and ward areas whilst enforcement action will be taken against offenders.
 - **YNP 'Red Card for Dog Fouling Campaign'** to be held in February 2007. This campaign will be highly visual using posters featuring red

cards, which will be placed in areas known to be problematic for dog fouling. The campaign will also be supported by advertisements in the local media to maximise the main messages of the campaign.

Enforcement action will be taken and schools will be visited as part of the campaign where children will be issued with red cards to take home with them to promote the use of dog bins etc. The red cards will include some brief messages printed on them regarding the dangers of allowing dogs to foul in public areas.

- **YNP 'Spring Clean Campaign'** to be held in March 2007. This campaign will be a similar to the 'Clean Up for Christmas' campaign although it will include a highly visible clean up of city centre and residential areas which will include graffiti removal, gum busting, back lane cleanses and street channel cleaning in addition to asking for residents to identify areas of concern so that these can be cleaned.
- **YNP 'Street Champions Campaign'** to be held in April 2007. This campaign will result in the creation of street champions who will help the Council to identify hotspots, problem areas and generally help to create ownership within the community of environmental issues. As part of this campaign YNP 'Caring for your Environment' awards will be presented to individuals, groups, schools and organisations that help to make a difference in our community by supporting our work.
- **YNP 'Litter's Out Campaign'** which will be held in May and June 2007. This campaign will link with school's citizenship work. Officers and partners will visit primary and comprehensive schools throughout the city to talk about the importance of not committing 'enviro' crime whilst partners will contribute by discussing issues such as Anti-Social Behaviour and RESPECT. Schools will be encouraged to produce litter plans to help reduce littering inside and outside of school whilst YNP 'Caring for your Environment' awards will be issued to all who participate.
- **YNP 'Blooming City Campaign'** to be held in June and July 2007. This campaign will encourage individuals, groups, residents and organisations to help make our city beautiful by producing or purchasing floral displays in the city centre and residential areas in preparation for our participation in the regional 'In Bloom' competition. Awards will be presented by the Lord Mayor for a range of categories including best business, best school, best residential garden, best public house, most innovative display and all entries will receive a YNP 'Caring for your Environment' award.
- **YNP 'Cleaner City Campaign'** to be held in July 2007. This campaign will focus on the cleanliness of the city centre as we enter the peak of the tourist season. The campaign will include high level enforcement of fast food and commercial outlets whilst a marketing campaign in the local media will help to create awareness of the importance of keeping our city clean. This will be supported by ensuring that litterbins are regularly emptied and that there is a highly visual and effective cleaning service

operating within high footfall areas supported by partners in addition to our programmed work in neighbourhood areas.

- **YNP 'Feeling and Being Safe in York Campaign'** to be held in July, August and September 2007. This campaign will last for three months and will focus on a range of key issues that will promote personal safety in our city. The campaign will include work with public houses and commercial premises to reduce under age sales, a campaign on noise reduction during the peak summer months and a campaign to reduce assaults and violent crime themed on the successful Northumbria Police 'get drunk, get aggressive, get arrested' campaign. This work will be developed working with partners including the Safer York Partnership.
- **YNP 'It's in Your Hands, Don't Drop It' Campaign** to be held in October 2007. This campaign will focus on communicating the message of how much the Council spends on Street Cleaning whilst encouraging residents and visitors not to drop litter. The campaign will also work with the business sector to encourage them to clean up around their premises. Enforcement activities will be a key part of this month's campaign particularly in back lanes and in the city centre.

17. A communications strategy will be developed to support these campaigns whilst there will be an evaluation exercise at the end of the first twelve months which will be reported to members. This work will also include details of the next twelve months campaigns if the initial twelve have been successful.
18. It is intended to support the development of the York Neighbourhoods Pride initiatives by allocating £30k from the York Pride budget.

Safer City Initiatives

19. The Crime and Disorder Act Review Recommendations, implementation of Neighbourhood Policing through the Police and Criminal Justice Bill and the National Community Safety Plan all make reference to CDRPs becoming more citizen focused. York started ahead of the game in driving public service delivery at neighbourhood level through its ward-based structure for both local authority service delivery and community policing. The Audit Commission report: **Neighbourhood Crime and Anti-Social Behaviour** makes links between the need to tackle environmental issues simultaneous to tackling crime and disorder.
20. The relationship between Neighbourhood Pride and Community Safety will be key to increasing public confidence in neighbourhood service delivery and reducing fear of crime. We already know from the National Reassurance Policing Project and the York pilot of Neighbourhood Policing that quality of life is affected by both levels of crime and disorder (from minor nuisance to serious crime) and the appearance and cleanliness of the area in which people live.

21. Neighbourhood policing and the revised role of the Community Safety Partnership under the Crime and Disorder Act Review, provide the framework within which a multi-agency problem solving approach to tackling public priorities at neighbourhood level can be driven.
22. It is proposed that the development of Neighbourhood Policing and relevant initiatives to tackle crime and disorder are delivered under the York Neighbourhoods Pride banner, which should be instantly recognisable and accepted by residents whilst adding to the profile of this work.

Customer Focused Activities

23. Further improvements to the York Pride Action line have recently been amalgamated into the [easy@york](#) programme which is intended to provide a broad range of customer service and efficiency improvements. Street based services will in the future be accessed via the new York Customer Centre (YCC) or via a new transactional website.
24. The [easy@york](#) programme will deliver fundamental changes in some of the processes relating to both the customer contact (front office) and service delivery (back office).
25. Using new technology and new processes these improvements will:
 - Enable customers to log service requests on the phone or on the web;
 - Give the customer a clear indication of when their service request will be concluded;
 - Streamlined processes will improve the speed with which we respond to service requests (especially urgent cases);
 - Enable customers to pinpoint the exact geographical location of any street based problems using Geographical Information Systems (GIS) thus ensuring that we can deal with the problem more effectively when we make a visit;
 - Enable customers to deal with more than one service request at a time (YCC covers other services);
 - Give customers up to date information on the progress of their service request;
 - Enable customers to pay for services when they order them;
 - Provide customers with all the supporting information they need on street-based services;

- Enable customers to contact the council over a longer timeframe (earlier in the morning and later in the evening in the YCC and 24 x 7 over the web);
- Enable CYC to gather accurate information on street-based work, where and when problems arise, thus enabling us to plan the allocation of our resources where they are most needed.

26. As well as street based services, the YCC will also initially cover Planning and Building control, signposting of telephone calls income collection, customer feedback income collection. Revenues and benefits service will follow in the next phase.

27. As we move forward with the neighbourhoods' pride initiative, the YCC will have a large role to play in delivering work on many of our YNP initiatives as the customer contact will be channelled through the YCC. Further improvements to processes will happen over time as we are able to make our services as direct and customer responsive as possible and use information gathered via the YCC to identify problems and inform service planning.

Council Ownership of the York Neighbourhoods Pride Initiative

28. The YNP initiative recognises the importance of improving environmental and personal safety issues at a local level, making improvements real for our residents and customers.

29. In addition to this work there is an opportunity to celebrate and promote our work by having corporate 'buy in' of positive issues delivered by the Council. These could include the opening of a new play area, delivery of a campaign to target under age drinking, improvements and maintenance of gully's and roads and the delivery of leisure events throughout the year. It would be possible to deliver these activities as part of the YNP initiative which would help to generate awareness of the good things we do, improve the profile of the campaign and ensure that all directorates contribute to this work.

30. It is also planned to provide corporate customer service standards as part of this initiative to ensure that there is a consistent approach to delivering services and to ensure that our customers are aware of the service they can expect to receive from the Council. The service standards will be published on the Council's website and made available in Council buildings for customers to access.

Ward Action Plans and Community Development

31. As part of the York Neighbourhoods Pride initiative it is intended to develop Ward Action Plans for each Ward in the city. The Action Plans will identify opportunities to improve the local environment, link with the Neighbourhood Policing initiative that will be delivered in 2007, develop community capacity

and development so that there is ownership of local issues and help to create a 'sense of place' for residents living in these areas.

32. This work will also encourage residents to take a lead in improving their areas by identifying issues, developing projects to address these issues, sourcing external funding and then delivering this work. Another aim will be to strengthen partnership working with the voluntary and community sector to further empower residents in service delivery and improvement initiatives.

Performance Management

33. Targets have been developed relevant to the initiative so that progress can be monitored. A summary of the targets for York Neighbourhoods Pride are attached as Appendix 1. Performance will be reported via the Neighbourhood Services EMAP.

Summary

34. York Pride has been successful by improving the local environmental quality of neighbourhood and city areas. York Neighbourhoods Pride will build on this success by focusing on services that are a priority area for many of our residents, providing a cohesive and partnership approach to our environmental and Safer York work in neighbourhood and city areas, celebrating our success across the Council and by delivering community capacity and ownership of issues that are of importance to our residents on a daily basis.
35. York is a fabulous place to live, work and visit! York Neighbourhoods Pride will ensure that our environment is protected and that the 'liveability' of areas is maintained to meet the expectations and aspirations of our residents.

Consultation

36. Key Council partners such as the Police and Safer York Partnership have been consulted regarding these proposals.

Options

37. No other options are available to be considered.

Corporate Objectives

38. York Neighbourhoods Pride contributes to a number of corporate objectives including:

- Take pride in the city, by improving quality and sustainability, creating a clean and safe environment;
- Create a safe city through transparent partnership working with other agencies and the local community;

- Transform City of York Council into an excellent customer focused 'can do' authority.

Implications

39. Financial

A budget of £30k is available for the implementation of the initiatives falling within 2006/07 financial year. This is unallocated additional York Pride budget made available by the Executive on the 27th June 2006. The York Pride budget of £188k will be top sliced in 2007/08 by £30k to support the campaigns falling within the next financial year.

Where possible no cost and low cost marketing and communications options will be used to raise awareness of the campaigns, such as press releases and work with the media. The campaigns will result in action being taken by Neighbourhood services to remove fly-tipping, graffiti and litter, etc. These associated costs will be funded from base revenue budgets held within Neighbourhood Services.

- **Human Resources (HR)**

This important development signals a significant review of the way in which street level services are delivered by the council. It also indicates an intention to integrate more effectively the current range of services which impact directly on or contribute to, the quality of the physical environment as well as the safer city developments which continue to be the councils key priority.

In order to be fully effective, the campaigns in support of this programme will demand greater flexibility and more co-operation between complimentary services. This may lead to changes in roles and responsibilities and the need to review current terms and conditions of employment which may act as barriers to more flexible and integrated working practices. Where this is the case, consideration will need to be given to the implications for the grading of some jobs, which may be addressed through the wider job evaluation process. These changes will also require consultation with the Trade Unions and with employees affected, through the councils normal consultation routes.

It is noted that there is an intension to develop a comprehensive communications strategy for the programme. This is welcomed and should include internal communication so that employees understand the nature of and need for change, as well as develop a customer focussed approach to service delivery in those key areas.

- **Equalities**

Equality issues identified for the work detailed in this report will be incorporated in the York Neighbourhoods Pride initiative.

- **Legal**

There are no specific legal implications.

- **Crime and Disorder**

This report has considerable implications for the way in which crime and anti-social behaviour is tackled in York, these are outlined in paragraphs 19 to 22. In addition, the proposals within the paper demonstrate how the council intends to meet new policy and statutory responsibilities in response to, for instance, the broadening of the definition of Section 17. In addition to placing a duty on local authorities to do all they reasonably can to prevent crime, this now also requires them to take account of anti-social behaviour, behaviour adversely affecting the environment and substance misuse. The co-location of Safe City with responsibilities for neighbourhoods and environmental management, and the proposals to take this forward under the York Neighbourhoods Pride initiative, provide the necessary impetus to respond to such changes in a meaningful and co-ordinated way.

- **Information Technology (IT)**

New streetscene processes are being implemented in the York Customer Centre in November. These will use the new CRM and they will deliver an improved performance to customers. The proposals in this report may lead to further process changes which will need to be built into the CRM and the running of the service in both front and back office and this needs to be introduced in a measured way so that we can manage the changes effectively and so that we can analyse the impacts of the changes and see what effect they are having. The timescale for their introduction therefore needs to be considered.

Risk Management

40. There are no risk management implications associated with this report.

Recommendations

41. The Executive is asked to endorse the launch of the York Neighbourhoods Pride initiative and to agree to top slice the budget for 2007/08 by £30k to support the campaigns.

Reason: There will be significant environmental and Safer City implications that will benefit the City and its residents.

Contact Details

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Chief Officer Responsible for the report:

Chief Officer's name
Title

Report Approved **Date** 27/09/06

Chief Officer's name
Title

Report Approved **Date** *Insert Date*

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Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Annexes

Annex A: York Neighbourhoods Pride Performance Targets

Annex A: York Neighbourhoods Pride Performance Targets

Indicator Code	Description	2004/5 outturn	2005/6 actual	2005/6 target	2006/7 target	2007/8 target
COLI 5	% of people satisfied with their local neighbourhood	81%	73%	82%	75%	78%
BV89	% of people satisfied with local cleanliness	63%	61%	65%	63%	70%
BVPI 199a	% of land and highways with combined deposits of litter and detritus that fall below acceptable standards	24%	22.5%	23%	17%	17%
BVPI 199b	% of land and highways from which unacceptable levels of graffiti are visible	New indicator	7.78%	4%	4%	3%
BVPI 199c	% of land and highways from which unacceptable levels of fly posting is visible	New indicator	1%	1%	1%	1%
BVPI 199d	The year on year reduction in the total number of incidents of fly tipping and increase in the total number of enforcement actions taken to deal with fly tipping (BVPI 199d)	New indicator	3 enforcement actions will increase (good)	3 enforcement actions will increase (good)	3 enforcement actions will increase (good)	2 incident numbers will decrease (effective)
COLI 102	% of licensed premises selling alcohol to minors (under 18's) as identified in test sales	17%	15%	20%	10%	10%
COLI 104	% of residents reporting that 'noisy neighbours or loud parties represent a problem in the local area'	New indicator	13%	Not set	11%	9%
CC2	% of people who think that York is a safe city in which to live (CC2)	47%	50%	55%	58%	68%
COLI 92	% people who think that their local area is a safe place to live, commenced 2005/6		66.7%	Not set	71%	73%
COLI 101	% of people surveyed who are concerned about drunk and drugs in their area	49%	30%	Not set	27%	24%

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10th October 2006

Meeting of the Executive

Report of the Corporate Landlord

2 High Petergate, York

Summary

- 1 This report seeks approval for the sale of the freehold interest in 2 High Petergate.

Background

- 2 The subject property is shown edged black on the plan in Annex 1.
- 3 The property is the subject of a 21 years full repairing and insuring lease from 1 February 1996 to the adjoining property owners, Holdercraft Ltd who operate a hotel from 4 High Petergate. The rent is £19,400 per annum which is reviewed every 3 years. The property is currently being used as a bistro/café on the ground floor with hotel bedrooms on the first and second floors.
- 4 The freehold sale of the property is included in the 2006/2009 Capital Receipts Programme as approved by the Council in March 2006, and in light of this and need to make progress on sales, the property has been put on the market for sale. The closing date for offers however, is after the date of this meeting and therefore the council is not committed in any way to sell the property.

Consultation

- 5 Ward member consultation took place on 9th August 2006 and no adverse comments were received.

Options

- 6 There are two options available:-
 - Option 1- To sell the property.
 - Option 2- To retain the property within the commercial portfolio.

Analysis

7 Option 1 – Sell the Property

The sale has the advantage of raising a capital receipt to support the council's capital programme.

Option 2 – Retain the Property

The Council would keep the rental income for the property.

Corporate Objectives

- 8 Members have earmarked this property for disposal to contribute towards the funding of the capital programme, therefore a sale would contribute towards corporate objectives by the raising of finance for approved schemes.

Implications

- 9 The following information is provided:

- **Financial**

The financial analysis of the two options is contained in Confidential Annex 2.

- **Human Resources (HR)**

There are no HR implications

- **Equalities**

There are no equality implications

- **Legal**

There are no legal implications to the proposed disposal

- **Crime and Disorder**

There are no crime and disorder implications

- **Information Technology (IT)**

There are no IT implications

- **Other**

Property implications are contained within the report.

Risk Management

- 10 The risk implication is to the 2006-2009 capital receipts programme is that if a sale is not achieved the highest offer is below the reserve figure. This risk is considered low as there is a high market demand for investment opportunities in York.

Recommendations

- 11 The Executive is asked to consider approving Option 1.

To approve the freehold sale of the property by informal tender on the open market provided the best offer received is at or above the reserve figure.

Reason: To secure a capital receipt

Support the capital programme

Contact Details

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Report
Approved



Date 15th September 2006

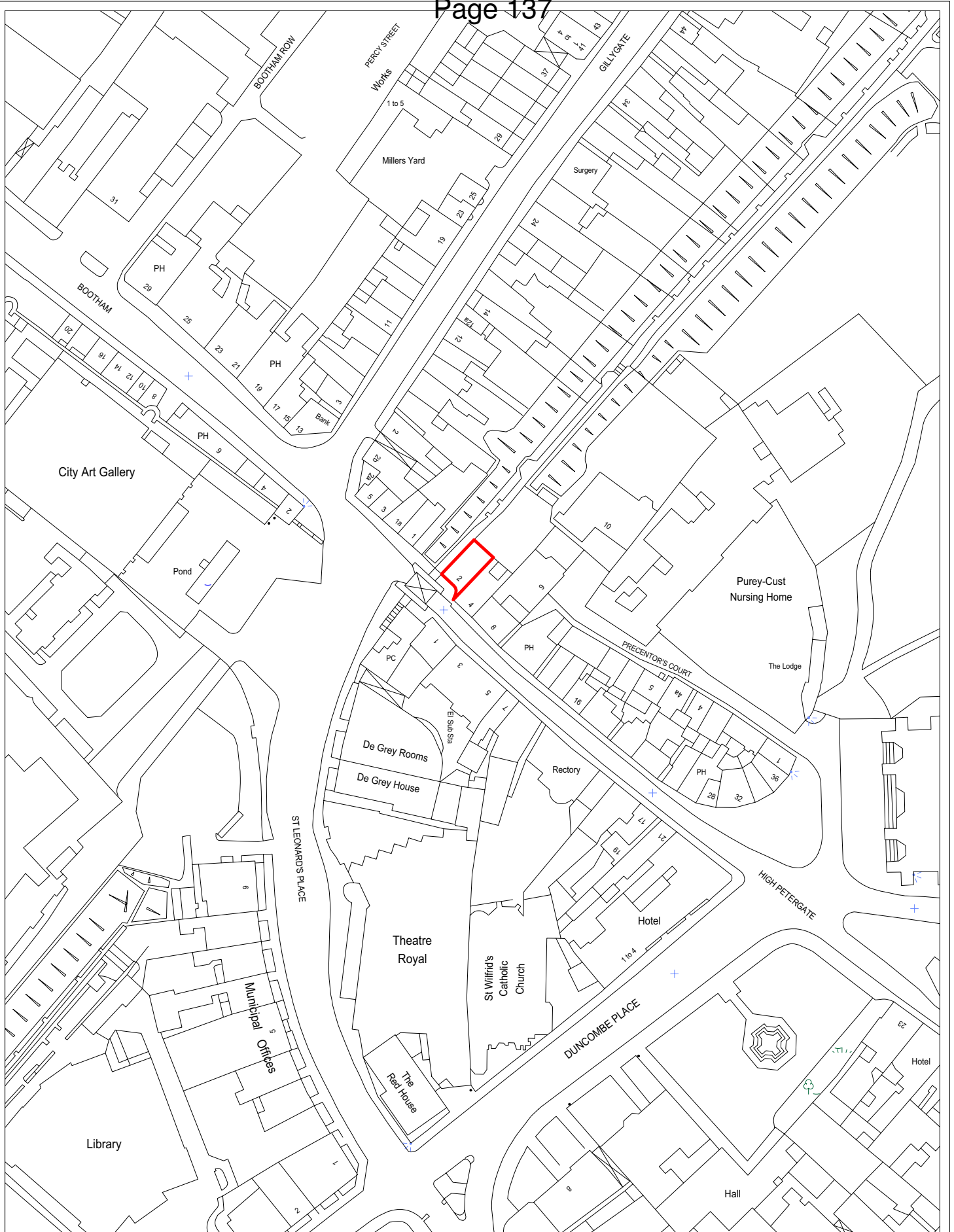
Wards Affected: Guildhall

Background Papers: All the information please in this report is held on the Property Services file, subject to confidential or exempt information.

Annex 1 – Plan

Annex 2 – Confidential Information

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2 - 2a High Petergate



SCALE 1:1250

DRAWN BY GR

DATE 20/07/2006

Originating Group

York Consultancy

Drawing No.

PS/A4/95527

Resources
Property Services



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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Meeting of the Executive

10 October 2006

Report of the Corporate Landlord

3 - 4 Patrick Pool

Summary

- 1 This report seeks approval for the sale of the freehold at 3-4 Patrick Pool.

Background

- 2 The subject property is shown edged in black on the plan at Annex 1. The net internal area is 1476 square metres (137 square feet), over 3 floors.
- 3 The property has been let as offices for many years, but the last letting terminated 2 years ago and it has been vacant since. It was held for possible use by the City Centre Partnership, but in December 2005 that service was housed at Silver Street instead. Another potential tenant was the Citizens Advice Bureau (CAB) however, they have recently elected to remain at their existing premises at Blossom Street, also owned by the council, after repair of that building. The offices are not suitable for a public access use because of steps from the pavement, inhibiting disabled access.
- 4 In light of CAB not wishing to occupy the property and the lead in time required to submit a report to the Executive, the property has been put on the market for sale. The closing date for offers is however, after the date of this meeting and therefore the council is not committed in any way to sell the property.
- 5 As this property was not surplus in March 2006, it was not listed on the approved schedule of usable capital receipts, to support the capital programme. This report therefore recommends amendments to the schedule.

Consultation

- 6 Ward Member consultation has taken place, and the Members support the sale, provided full market value is obtained, as this would be likely to attract a new use and bring occupation to an empty property.
- 7 The availability of the property was circulated to all departments of the council in January 2006, but no other operational need has been identified.

Options

8 There are 2 options available:-

Option 1 – to sell the property.

Option 2 – to retain the property within the commercial portfolio.

Analysis

9 Option 1 : Sell the Property

The property has potential, following refurbishment, for either retail and/or residential use as well as the existing office use. It is therefore proposed that it should be sold on the open market, with vacant possession.

The sale has the advantage of raising a capital receipt to support the council's capital programme, whilst at the same time bringing private sector investment to refurbish the property and removing a vacant property from the street scene. The sale of the property could be achieved in this financial year.

10 Option 2 : Retain the Property

Reletting the property for office use would require a refit of the accommodation to provide a modern office environment this would require investment by the council or giving a prospective tenant a substantial rent free period. The demand for office space of this size and location is however low and long period of voids would possibly be the norm. Changing the use to retail/residential would require substantial investment and there is no CRAM funding available at the present time.

Corporate Objectives

11 Retention of the property would not contribute directly towards the corporate objectives, however a sale would contribute funds for the capital programme. This sale therefore contributes towards corporate objectives by the raising of finance for approved schemes.

Implications

12 The following information is provided:

- **Financial**

Financial analysis of the 2 options is contained in Confidential Annex 2. In summary, the capital receipts schedule approved by Council on 1st March 2006 included a commercial property valued at £650k, which currently generates £45k per annum in rental income for the council. At present, there is a revenue budget contingency of £46k to compensate the commercial property portfolio for any assets that are disposed of in order to fund the capital programme, but £26k of this is already committed for other approved sales. Therefore, to help to protect the revenue position of the council, Property Services have identified other, lower yielding, options to replace those proposed at budget time. The Capital Programme

Monitor One report, on this agenda, seeks approval to changes to the capital receipts schedule, which has identified additional capital receipts of £670k (for the loss of £1k pa revenue income) to replace the £650k sale highlighted above. The additional receipts relate to the sale of Patrick Pool, and higher offers for other property sales.

- **Human Resources (HR)**

There are no HR implications.

- **Equalities**

There are no equality implications.

- **Legal**

There are no legal implications to the proposed disposal.

- **Crime and Disorder**

There are no major implications, although the bringing of the property back in to beneficial use will improve security.

- **Information Technology (IT)**

There are no IT implications.

- **Other Implications**

There are no other implications. Property implications are contained in the report as a whole.

Risk Management

13 Option 1 : Sell the Property

There is a good market for freeholds in the City Centre and the risk of not achieving a sale at or above the reserved price is considered low.

14 Option 2 : Retain the Property

The low commercial return and public access issues affecting the Property mitigate against retaining the Property in the commercial portfolio.

Recommendations

15 The Executive is asked to consider approval of Option 1.

To approve the freehold sale of the property by informal tender on the open market, provided the best offer received is at or above the reserve figure.

Reason: To secure a capital receipt to support the capital programme, and to bring the property back into a beneficial use.

- 16 Members are also asked to consider approval to the amendments to the Capital Receipts Schedule, as detailed in Exempt Annex 2.

Reason: To retain the approved level of capital receipts needed to support the capital programme in the light of changed circumstances, and in particular to retain revenue income at existing levels.

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Report Approved



Date 12 September 2006

Specialist Implications Officer(s)

Implication: Financial
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Tel No: (01904 551187)

Wards Affected: Guildhall

For further information please contact the author of the report

Background Papers: All the information in this report is held on the Property Services file, subject to confidential on exempt information.

Annexes **1 – Plan**
 2 – Financial Analysis (Confidential).

12/9/2006

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Resources
Property Services

3 & 4 Patrick Pool

SCALE 1:1250
Originating Group

Property Services

DRAWN BY G. Rowley ext 3361

DATE 22/6/1999

Drawing No. **YC/A4/95586**



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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
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Executive*10 October 2006*

Report of the Director of City Strategy

Foss Islands Road - closure of entrance to Majestic Wine premises**Summary**

1. This report advises Members of a serious potential delay in the delivery of the major redevelopment of the Foss Islands area and seeks approval to make an Order under Section 124 of the Highways Act 1980 closing one of the two entrances to premises occupied by Majestic Wine, situated off Foss Islands Road.
2. This matter is brought before the Executive Committee (having been originally intended to be brought before the 30 October City Strategy EMAP) as it has become apparent over the past few days that any delay in closing this entrance will mean that the Developer will be unable to meet his contractual obligations. This consideration is thus now likely to put the delivery of the entire project in doubt.

Background

3. Planning consent obtained for the redevelopment of land opposite the above premises requires the construction of a Traffic Signal controlled junction to manage the safe access to that development and Foss Islands Road. One of the two entrances to the Majestic Wine premises is situated within the junction controlled area (that closest to the Peasholme Green Bridge). For public safety reasons this entrance needs to be closed off to any vehicle use. Entry and exit from the premises would then be via the remaining entrance, the presence of which has been incorporated into the design of the proposed Traffic Signals. (See attached plan for details).
4. The developers of the land above have negotiated with the owners of the Majestic Wine land to seek an agreement to closure. It has not been possible to reach agreement.
5. Under the Highways Act 1980 a Highway Authority is able to make an Order under Section 124 closing off any private access onto a highway on

- the grounds of public safety. Such an Order cannot come into effect unless confirmed by the Secretary of State who may hold a Public Inquiry into the issue if he/she so wishes. Compensation for the loss of the closed access is payable by the Highway Authority at a value determined by an Independent Valuer. Once closed any use of the access affected by the Order is a criminal offence.
6. The developers have agreed to indemnify the Council against any costs that it would incur in making this Order, including the costs of appointing the Independent Valuer and the compensation assessed.
 7. If the Council makes an Order it is then obliged to serve a formal Notice of that fact upon the owners and occupiers of the land and advertise that it has made the Order in a local newspaper. Persons who wish to object to the confirming of the Order then have 28 days to do so.
 8. Should objections be received then the Council only has two options open to it; [a] abandon the Order or [b] refer the matter to the Secretary of State for confirmation.

Consultation

9. Section 124 makes no provision for any pre Order consultation with any party. All consultation takes place against the background of an Order having been made. It is clearly good practice to ensure that the principal parties affected by the proposed making of an Order are made fully aware of the fact that the Council is contemplating such a move. Whilst the owners and occupiers of the property affected are fully aware of the intention to close this access through the negotiations conducted by the Developer they may not be aware of the possibility of the making of an Order. They have therefore been formally notified and have been offered the opportunity to make representations to the Council as to why such an Order should not be made.

Options

10. Members have the following options:
 - A allow the access concerned to remain open
 - B make an Order closing the access and seek confirmation from the Secretary of State

Analysis

11. Option A would mean that it would be unsafe to proceed with the provision of the proposed new junction of the development access road and Foss Islands Road in its current position. The presence of the junction of

Navigation Road with Foss Islands Road, the position of the entrance to Halfords, of both entrances to the Majestic Wine property and the internal development layout mean that it would be impossible to implement the planning consent granted.

12. If it is not possible to implement the planning consent and provide the new junction, this effectively puts this development in jeopardy. Alternatively the development could only go ahead if a revised planning application was submitted and approved allowing an arrangement that permitted both accesses to remain. This would prejudice the early implementation of the redevelopment and might result in the developers being unable to proceed at all.
13. Option B would not prevent Majestic Wine from continuing to trade as the premises have two accesses onto Foss Islands Road. The one that would remain open is now the natural choice of drivers as an entrance due to its width and the internal layout of the Majestic Wine premises. It is also the natural choice of exit for the majority of drivers, again because of the internal layout of the property. Both accesses are very lightly used.
14. Provision has been made in the junction layout to safely allow an entrance/exit to the majestic Wine premises and the scheme provides for a dedicated right turn land to allow vehicles to turn across the flow of traffic on Foss islands Road (see plan).
15. Option B is recommended.

Corporate Priorities

16. The Council is committed to the redevelopment of the Foss Islands area so as to regenerate a key part of the city landscape in a prominent location. The scheme will provide a widening of choice for residents in terms of choice of retail outlets. It will, on the transport front, provide for the long awaited, and needed cycle link connecting the city centre with the Sustrans cycle route (which links Osbaldwick to the District Hospital).

Implications

There are the following implications

Financial

17. Potentially there will be costs incurred regarding the making of the Order and subsequently in commissioning the independent Valuer. These costs will be funded by the Developers.

Human Resources (HR)

18. There are no HR implications.

Equalities

19. There are no equalities implications.

Legal

20. Legal implications covered in the background section of the report

Crime and Disorder

21. There are no crime and disorder implications.

Information Technology (IT)

22. There are no IT implications.

Property

23. There are no property implications.

Other

24. There are no other implications

Risk Management

25. There are no known Risks associated with this matter

Recommendations

26. It is recommended that the Executive Committee:

- a make an Order under Section 124 of the Highways Act 1980 closing the northernmost access to the Majestic Wine premises where this adjoins Foss Islands Road and as indicated on Plan HE/0409413/100/01 attached.

And

- b if there are no objections, or if any objections made are subsequently withdrawn, the Order be referred to the Secretary of State for confirmation.

Reason:

So as to ensure that an new Traffic Signal controlled junction between Foss Islands Road and the access road to land to be developed adjacent to Foss Islands Road can operate in safety.

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Bill Woolley
Director of City Strategy

Report Approved Date 28/09/06

Wards Affected: Guildhall

All

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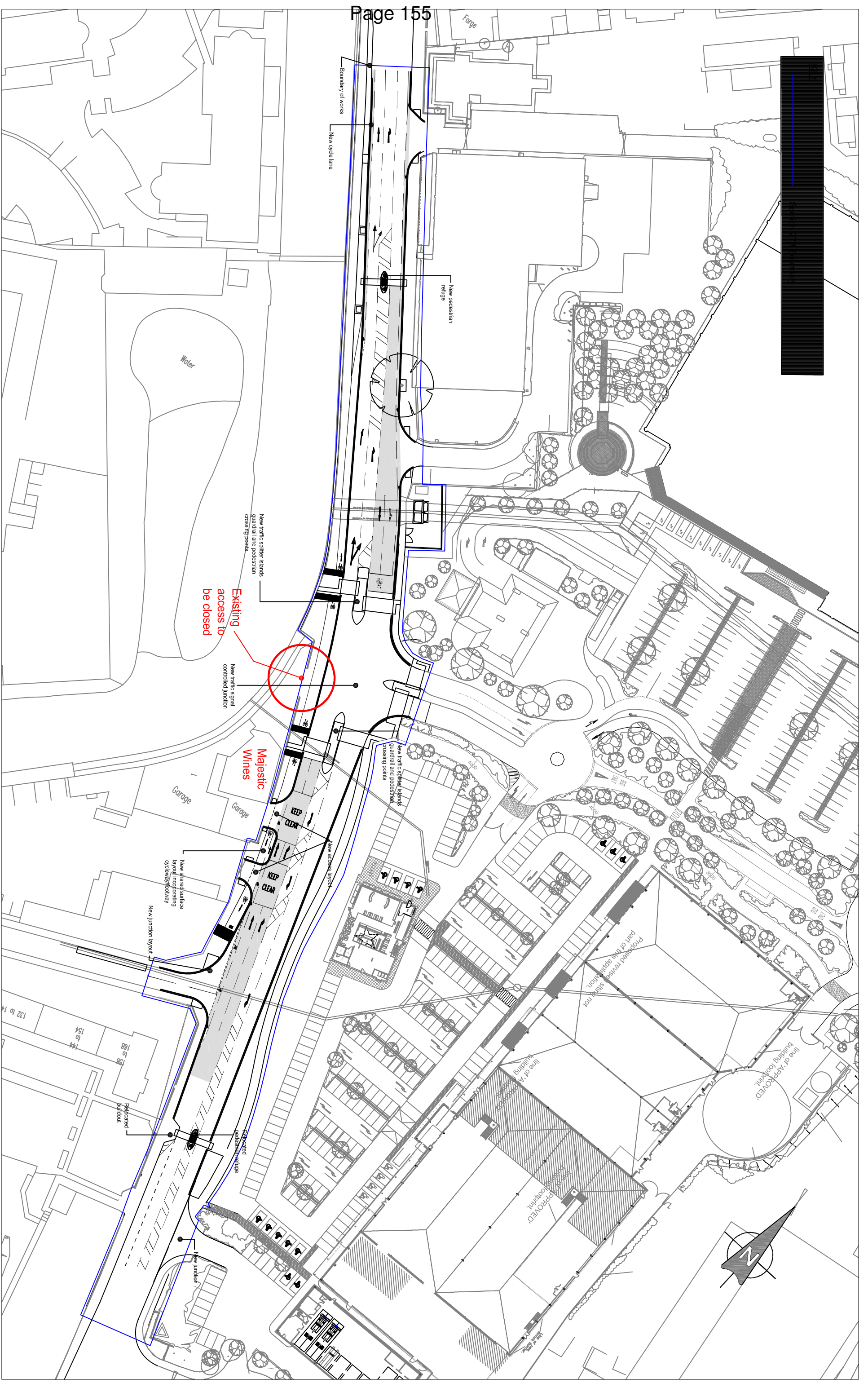
Background Papers:

None

Annexes

Annex A – Plan – Foss Islands Road, Highway Works General Arrangement

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INITIAL	DATE	REV
CAH	7/06	
CHECKED BY		
SCALE	1:500	
DATE	July 2006	

AMENDMENTS	DATE

Foss Islands Road S278 – Highway works
 General Arrangement

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